

**MINUTES
WORKSHOP MEETING
MUNICIPAL COUNCIL – BOROUGH OF RED BANK
June 8, 2022 ♦ 6:30 P.M.**

SUNSHINE STATEMENT

Mayor Menna requested the minutes reflect that, in compliance with Public Law 1975, Chapter 231 (Open Public Meetings Act), notice of this meeting has been provided by notifying the Asbury Park Press, the Two River Times and the Star Ledger and by placing a notice on the bulletin board and filing same with the Borough Clerk on December 15, 2021.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mayor Menna, Council Members Sturdivant, Mirandi, Triggiano, Ballard, Zipprich, and Horgan (virtual-ZOOM)

ABSENT:

ALSO PRESENT: Interim Administrator McConnell, Borough Clerk Reinertsen, Attorney Cannon and Department Heads.

ADMINISTRATION

Mayor Menna reviewed Administration items:

- i. Ordinances/Resolutions
 - a. Ordinance 2022-10: Ordinance For Adoption Of The Floodplain Management Regulations Of The Borough Of Red Bank
Engineer Herrman summarized the reason for this ordinance was to conform to FEMA's regulations and guidelines thereby permitting compliant municipalities to be eligible for NFIP Flood Insurance Program, all others will be removed for consideration. At Mayor Menna's inquiry he further confirmed the plan is compliant with the Borough's Planning and Zoning requirements.
 - b. Resolution Appointing PT Inspector for the Tax Assessor Office – No questions by Council
- ii. Discussion/Action
 - a. Street Eateries Sample Resolution
Subcommittee has met to discuss the street eateries. Three items of concern were: hours of operation, ADA compliance and fees. Recommendations by consensus are: \$20 per spot per day, adjacent businesses to sign off, hours of operation Sunday through Thursday, 7am to 10pm, Friday – Saturday and Sunday if Monday is a legal holiday, 7am to 12am (parallel the borough noise ordinance). Approvals germane to any "local" municipal roadway, excluding any County/State roadways.
 - b. Shade Tree Committee – Alternate Appointments
 - c. Request from O'Leary Family in Memory of their son Angus to be installed in front of the Dublin House, 30, Monmouth Street. All expenses will be covered by the requestors.

REPORTS FROM DEPARTMENTS NOT IN ATTENDANCE

- ii. Report: Grants – May 2022
- iii. Report: Animal Control – May 2022
- iv. Report: Tax Assessor – May 2022
- v. Report: Tax Collector – May 2022
- vi. Report: Fire Department – May 2022
- vii. Report: Senior Center – May 2022
- viii. Report: Building/Construction – May 2022

Council had no questions on the reports as submitted.

ENGINEERING Engineer Herrman reported on the following:

- Met with DPU Supervisor Holiday to review High Street pump station
- Proposal being worked on for the Bodman Street Pump Station for generator and automatic transfer switch
- Met with IA McConnell and the grant writer regarding next phases of grants

Councilman Zipprich inquired if federal funds were available for the pump stations. Engineer Herrman will look into.

CLERK

Resolution for pocket to place of a consumption license. May 2022 was provided for review.

- i. Ordinances/Resolutions
 - a. Highest Ranking Senior RBR – Molly Jain
 - b. 22-142: ABC Consumption Liquor License Renewals
 - c. 22-143: ABC Distribution Liquor License Renewals
 - d. 22-144: ABC Club License Liquor License Renewals

FINANCE

- i. Ordinances/Resolutions
 - a. Public Hearing and Adoption Ordinance 2022-11: Capital Ordinance Amending Capital Ordinance Number 2022-01 Finally Adopted on February 9, 2022, in and by the Borough of Red Bank, in the County of Monmouth, State of New Jersey to Appropriate an Additional \$77,017.27 Received from a Grant Provided by the Federal American Rescue Plan Act of 2021 to Pay for the Replacement of the Water Main and Water Laterals on Broad Street
 - b. ~~Public Hearing and Adoption Ordinance 2022-12: Capital Ordinance Appropriating \$356,810 to Provide for Various Water and Sewer Repairs and Improvements, in and by the Borough of Red Bank, in the County of Monmouth, State of New Jersey~~ Replaced with ordinance 2022-14
 - c. Introduction Ordinance 2022-14 Bond Ordinance \$750,000 Replaced ordinance 2022-12
 - d. 22-139 Resolution For Payment Of Bills
 - e. 22-140 Resolution For Change Order for Broad Street Improvements
 - f. ~~22-146 Temporary Emergency Appropriation – Water/Sewer Utility~~ No longer necessary, tied into ordinance 2022-14
- ii. Discussion/Action:
 - a. Report – CFO Budget Status: A PowerPoint presentation is being prepared for a public presentation for Wednesday, June 15th at 6:30pm

Budget status – summarized meetings and phone conversations with the finance committee. Hoping to finalize the budget and provide or review by Friday; introducing for May 25th with hearing and adoption on June 22nd.

Preparing a presentation for public, date to be determined.

EMERGENCY MANAGEMENT

There being no questions on the emergency management report, Fire Marshal Welsh commented on the senior rehabilitation project to be awarded. He stated the project will be overseen by the construction official, code enforcement and zoning as all projects are.

As a senior department head and resident he implores the Mayor and Council to diligently consider the importance of the administrator position as they move forward with the search for a full time appointment. This is vital for borough personnel, continuity, residents and efficient operations.

POLICE

Chief McConnell summarized the need for the appointment of the SLEOs (Special Law Enforcement Officers) and the time frame for scheduling. Also discussed was the appointment of a new police officer to the department.

Also discussed was the resurfacing of Spring Street and the feasibility for striping. A determination needs to be made if there is enough width to stripe the roadway and maintain engineering standards.

- i. Ordinances/Resolutions
 - a. 2022-13 Ordinance Amending Chapter 680, "Vehicles And Traffic", Subsection 680-60, "Schedule XXVI: Restricted Parking For Handicapped Persons" Of The Revised General Ordinances Of The Borough Of Red Bank - Removal of Handicapped Spot, individual no longer resides at location.
- ii. Discussion/Action
 - a. Report:

PUBLIC UTILITIES

DPU Director Keen summarized his report:

- Count Basie Asbestos Remediation is complete. Released from Environmental Specialist, the building can again be occupied.

- Repaired sewer issue in the police Department
- Reminded everyone that the brush and leaf schedule is available online
- Contractor is on site for the Senior Center
- Expressed Bobby Holiday and his daughter for the amazing job preparing for the PRIDE event at Riverside Park

RECREATION

Accepted submitted report, no discussion.

LAND USE

Accepted submitted report, no discussion.

FIRE DEPARTMENT

Councilwoman Triggiano reported on a housefire, the department provided mutual aid. The Fire Department's 150th Anniversary ad journal is still accepting ads. The celebration is not public it is only for the Fire Department members. Mayor Menna asked if there would be type of ceremony or memorialization for the public; Councilwoman Triggiano stated that would be a question for the Fire Chief.

SENIOR CENTER

Summarized the submitted report:

- Waiting to hear about approval for the Senior Picnic
- The Tesla is being utilized for transportation to take senior residents to appointments
- Work has begun at the Senior Center, everyone is excited
- Looking to have the re-opening on a Saturday so the working seniors can attend as well

BUILDING/CONSTRUCTION

Accepted submitted report, no discussion.

CORRESPONDENCE

ADJOURNMENT

Councilman Zipprich offered a motion to adjourn the meeting, seconded by Councilman Ballard. Roll call, unanimous, affirmative. 7:20 PM

Respectfully submitted,

Laura Reinertsen