

**MINUTES**  
**RED BANK HISTORIC PRESERVATION COMMISSION**  
**August 21, 2024**

The Red Bank Historic Preservation Commission held a meeting on Wednesday, August 21, 2024, at 7:00 PM, in the municipal building, first floor, 90 Monmouth Street, Red Bank, New Jersey.

The meeting was called to order at 7:01 PM. A roll call showed that Marjorie Cavalier, Liam Collins, Karen Schmelzkopf, and Andy North attended. Michele Donato, Board Attorney, and Shawna Ebanks, Board Secretary, were also present. Louis Almerini, Paul Cagno, Doug Miller, and Bethsy Varela were absent.

The Open Public Meeting Statement Act was read. Adequate notice was posted in the newspaper, the Borough Clerk's office, the Borough website, outside the Red Bank Council Chambers, and on the front door of Borough Hall.

**Regular Meeting Minutes: July 17, 2024**

Motion: Approved as presented

Moved by: Karen Schmelzkopf

Seconded by: Liam Collins

Ayes: Marjorie Cavalier, Liam Collins, and Karen Schmelzkopf

Nays: None

Abstained: Andy North

**Minor Works Committee Review**

180 Spring Street was applied to replace the existing siding with a new vinyl material. The color would be SandStone beige with Midnight Green Shutters. The Committee found the proposed improvements to be acceptable.

**RiverCenter Meeting Update**

Karen will be attending both the executive board meeting and the visual improvement committee meeting.

A new street sign was installed for the Edmund Wilson Plaza. The new sign is placed next to the Two Rivers Theater.

**Irving Place Designation**

Notice was sent out to the property owners and newspaper for the new presentation date before the Commission for September 18. The revised notice was placed on the bulletin board outside the courtroom and on the Borough's website. A copy of the report is also available on the Borough's website and in the Planning and Zoning Department.

**Historic Trust Grant**

The Historic Trust reached out for additional information about our grant application. The grant was for the new design guidelines and an architectural survey. The awarding of the grant will be announced at the end of September. The grant funds would not be available for appropriation until after January. We would have up to two to three years to use the grant funds.

If we are not awarded the grant, funding will be done through the Borough's budget for next year.

### **188 Spring Street Siding Application**

Jim and Kristen Mitchell, property owners, appeared before the Commission for the application. The applicant proposes to remove the existing wood shingles, which are badly deteriorated. The applicant has already replaced the second-floor windows. They preserved the wood trims around the windows. There is an addition at the rear that has hardy board panels. They want to replace the siding around the house with 7-inch hardy board panels. The color of the house will change to a deep ocean blue.

Condition of approval: The applicant must provide details for the corner trim.

Marjorie Cavalier motioned to approve the application seconded by Andy North. Ayes: Marjorie Cavalier, Liam Collins, Karen Schmelzkopf, and Andy North. Nays: None. Abstain: None.

### **9 Wharf Avenue Façade Application**

Marc Lamartina, Esq. represented the 9 Wharf JDS, LLC applicant. The architect, Daniel Zaneto, was also present for the application. The primary scope of work for the exterior rehabilitation of the structure is to repair and refinish the existing materials for the existing portion of the building and then an additional 4th floor—the brick facade, which would be restored and repainted. The windows will be repaired and repainted. The colors will be selected from the Frenchman's historic color collection.

The main changes will be to the 4<sup>th</sup> floor, of which the addition will be a contemporary look and is based on the Secretary of Interior standards. The siding cladding will be made of hardy panels, fiber cement board, and aluminum for the panel joints.

Condition of approval: Preserve and repair the front doors. Set back the new addition 5 feet from the cornice. The 4<sup>th</sup>-floor addition siding should be in keeping with the existing siding. The current selection is too contemporary.

Marjorie Cavalier motioned to approve the application seconded by Andy North. Ayes: Marjorie Cavalier, Liam Collins, Karen Schmelzkopf, and Andy North. Nays: None. Abstain: None.

### **Globe Hotel Inquiry**

The Globe Hotel will be adding the year it was established, 1840, on the side of the building. The date was once there, but it fell off over time, so the property owner would like to place it back.

### **Public Comments**

Cindy Burnham, 71 Wallace Street, would like the old guidelines to be used. She also inquired about the trim for 180 Spring Street. She also informed the Commission that she is restoring 32 Wallace Street.

**Board Attorney Presentation**

The Board Attorney, Michele Donato, instructed the Commission on the process for the designation and how it relates to the existing master plan and the 1995 Historic Preservation Element.

Public Comment Procedure for Designation: The opening statement will describe to the public what their rights are. A basic understanding of the designation is outlined in the report, and they're allowed to comment on it. The public will identify themselves.

Ms. Donato also went into further detail to clarify the existing historical inventory. She will work with the Commission and Borough Staff to ensure it coincides with the Borough's ordinance.

Andy North moved to adjourn the meeting, which Liam Collins seconded. Accordingly, the meeting was adjourned at 8:38 PM.

Respectfully,

Shawna Ebanks

Historic Preservation Commission Secretary