

**MINUTES
REGULAR MEETING
MUNICIPAL COUNCIL – BOROUGH OF RED BANK
September 1, 2021
6:30 P.M.**

SUNSHINE STATEMENT

Mayor Menna requested the minutes reflect that, in compliance with Public Law 1975, Chapter 231 (Open Public Meetings Act), notice of this meeting has been provided by notifying the Asbury Park Press, the Two River Times and the Star Ledger and by placing a notice on the bulletin board and filing same with the Borough Clerk on December 16, 2020.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mayor Menna and Council Members Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

ALSO PRESENT: Interim Administrator McConnell, Borough Clerk Borghi and Attorney Cannon.

ABSENT: Councilman Yassin

*Meeting held via video/telephone conference due to Governor's Executive Order.

PROCLAMATIONS, ANNOUNCEMENTS & PRESENTATIONS

Public Hearing – Monmouth County Open Space Grant Application – Various Park Improvement Project Phase III

Mayor Menna called for a motion to open the Public Hearing.

Councilman Zipprich made the motion, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

Interim Administrator McConnell reviewed the proposed project which he said would be the next phase for Count Basie and Eastside parks. He said it would include the complete reconstruction of the tennis courts at Eastside Park which would include a dual purpose for Pickleball. He said the project would also include milling and overlay of the basketball courts at both Eastside Park and Count Basie Park and the installation of new basketball structures. He said it would also include improvements for the large grass baseball field at Count Basie Park including new fencing, backstops and dugouts. He said the application was for a \$250,000 Open Space grant which would require matching fund from the Borough.

Mayor Menna asked if anyone from the public would like to speak.

No one appearing, Councilwoman Horgan offered a motion to close the public hearing, seconded by Councilwoman Yngstrom.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

21-246: Mayor Menna read, "Resolution Authorizing Application to the Monmouth County Open Space Trust Funds (Various Park Improvements Phase III)."

Councilwoman Triggiano made a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

PUBLIC COMMENT (AGENDA ITEMS ONLY)

Mayor Menna open Public Comment for agenda items only.

No one appearing, Councilwoman Horgan offered a motion to close the Public Comment period, Councilwoman Triggiano seconded.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

MINUTES & REPORTS

Regular Meeting Minutes of 6/23/2021

Councilwoman Triggiano offered a motion to approve the minutes, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Triggiano, Yngstrom, Zipprich and Horgan.

NAYS: None

ABSTAIN: Ballard

There being four ayes, no nays and one abstention, the motion was declared approved.

ORDINANCES - Public Hearing/Adoption:

2021-18: Mayor Menna read, "Ordinance Amending and Supplementing Chapter 680, "Vehicles and Traffic," Section 680-38, "Schedule IV: "Time-Limit Parking"

Councilman Zipprich offered a motion to open the public hearing, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

No one appearing, Councilwoman Horgan offered a motion to close the Public Comment period, Councilman Zipprich seconded.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

Councilwoman Horgan offered a motion to adopt the ordinance, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

2021-19: Mayor Menna read, “Ordinance Establishing Salaries or Wages of Officials and Employees of the Borough of Red Bank, in Monmouth County.”

Councilwoman Triggiano offered a motion to open the public hearing, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

No one appearing, Councilman Zipprich offered a motion to close the Public Comment period, Councilwoman Horgan seconded.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

Councilwoman Triggiano offered a motion to adopt the ordinance, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

ORDINANCES – First Reading:

2021-20: Mayor Menna read, “Ordinance Amending Section 300-3: “Fees” of Chapter 300: “Construction Codes, Uniform” of the Borough’s Revised General Ordinances to Increase Certain Construction Fees and Implement New Fees upon Certain Construction.”

Councilman Ballard offered a motion to introduce the ordinance, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

Mayor Menna announced the Public Hearing would be held on 9/22/2021 at 6:30 pm.

RESOLUTIONS

21-247: Mayor Menna read, “Resolution for Payment of Bills Amounting to \$1,056,520.49”

Councilwoman Horgan offered a motion to approve the resolution, seconded by Councilwoman Triggiano.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

21-248: Mayor Menna read, "Resolution Authorizing Water/Sewer Refund due to Overpayment"

Councilman Zipprich offered a motion to approve the resolution, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

21-249: Resolution Fixing the Salaries of Certain Officers and the Pay or Compensation of Certain Positions and Employees within the Borough of Red Bank for the Year 2021

Councilwoman Triggiano offered a motion to approve the resolution, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being five ayes and no nays, the motion was declared approved.

Councilman Yassin joined the meeting at 8:56pm.

21-250: Resolution Authorizing the Borough Engineer, CME Associates, to Perform Professional Engineering Services for the Borough for the 2021 Road Program at a Cost Not to Exceed \$63,500.00

Councilman Zipprich offered a motion to approve the resolution, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

21-251 Resolution Authorizing the Appointment of Regular Crossing Guards for the 2021-2022 School Year

Councilwoman Triggiano offered a motion to approve the resolution, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

21-252: Resolution Authorizing a Shared Services Agreement with Shrewsbury Township

Councilwoman Horgan offered a motion to approve the resolution, seconded by Councilman Yassin.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

MAYOR AND COUNCIL COMMENTS

Councilman Ballard said he had no report.

Councilman Yngstrom had no report.

Councilwoman Horgan reported that the Library had been awarded three different grants totaling approximately \$160,000 for various programs. She said she wanted to recognize the Director and Assistant Director for their efforts. She also announced that the Townwide Yard Sale would be September 18 and said the entry period for the annual photo contest had been extended to October 1.

Councilwoman Triggiano said there would be a 9-11 Memorial Ceremony on September 11 at 11 am.

Councilman Zipprich had no report.

Councilman Yassin had no report.

Councilman Ballard said he wanted to note that there would be a Dog Days event on September 11 from 12noon to 4pm at Marine Park. He thanked the Animal Welfare Advisory Committee for their work on the event.

DISCUSSION & ACTION

No Discussion/Action items.

PUBLIC COMMENT (Governmental Issues, 5 Minute Limit)

No one appearing, Councilman Yassin offered a motion to close the Public Comment period, Councilwoman Horgan seconded.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

EXECUTIVE SESSION

21-253 The Borough Attorney read a resolution to adjourn to executive session to discuss Personnel, Contract Negotiation and Litigation. Possible action to be taken.

Councilman Yassin offered a motion to adjourn to Executive Session, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

RESUME REGULAR BUSINESS

Councilman Yassin offered a motion to resume regular business, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

ROLL CALL

PRESENT: Mayor Menna and Council Members Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

ALSO PRESENT: Interim Administrator McConnell, Borough Clerk Borghi and Attorney Cannon.

RESOLUTIONS

21-254: Resolution Accepting Resignation of Borough Chief Financial Officer

Councilman Yassin offered a motion to approve the resolution, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Yassin, Triggiano, Yngstrom and Horgan.

NAYS: Ballard and Zipprich

There being six ayes and no nays, the motion was declared approved.

21-255: Resolution Awarding a Professional Services Contract to Suplee, Clooney & Company for Financial Accounting Services

Councilman Yassin offered a motion to approve the resolution, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Yngstrom and Horgan.

NAYS: None

ABSTAIN: Ballard and Zipprich

There being six ayes and no nays, the motion was declared approved.

21-256: Resolution Appointing Robert W. Swisher, C.P.A. as The Borough's Acting Chief Financial Officer from September 7, 2021 to December 7, 2021

Councilman Yassin offered a motion to approve the resolution, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

ABSTAIN: Ballard and Zipprich

There being six ayes and no nays, the motion was declared approved.

ADJOURNMENT

Councilman Yassin a motion to adjourn the meeting, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Respectfully submitted,

Pamela Borghi