New Jersey Urban and Community Forestry Program
Annual Accomplishment Report

Municipal Information

1. Reporting on year:

2. Date of Report Submission

3. Municipality:

4. Primary Program Contact

Title

Organization

Phone number

Email

Address

General Information

5. Does your community have a tree care professional on staff (employed or retained) e.g. Licensed Tree Expert, Cert. Arborist, Forester

Other

[   ]

6. Does your community have a tree inventory?

7. Have you submitted your Tree City USA Application?
Visit Tree City USA Page: https://www.arborday.org/programs/treecityusa/
(Most of the information you supply in this report can be used for your Tree City USA application)

Urban and Community Forestry Program Administration

8. Municipal/County Department responsible for tree management

Department Manager Name

Phone

Email

9. Name of Tree Advocacy Board (committee/commission/board)

Tree Advocacy Board Chair Name

Phone

Email

Community Tree Ordinance

10. Do you have an ordinance related to:

Tree Planting

Tree Protection

Establishing a Committee or
     Commission

Enabling Ordinance

Tree replacement/no net loss

Tree Removal

Tree Pruning

Other

Other

Other

11. Have you reviewed your NJUCF Accreditation Status for the current year?
    https://www.nj.gov/dep/parksandforests/forest/urbanandcommunity/accreditation.html

Statement of Tree Budget

12.		CFMP Budget (this should be what your estimated budget for this reporting year is in your CFMP)	Reporting Year Actual (this should be the expenditures for this reporting year)
Administration	Municipal Salaries		
	Fringe		
	Indirect Costs		
	Volunteer Contribution (Rate can be found at www.independentsector.org)		
	Other		
Subtotal			
UCF Stewardship	Planting		
	Pruning		
	Removal		
	Stump Removal		
	Leaf Collection		
	Insect/Disease Management		
	Emerald Ash Borer Management		
	Other		
Subtotal			
Education and Outreach	Training And Education (Mun.+County Employee)		
	Training and education (Volunteer)		
	Public Outreach		
	Other		
Subtotal			
Total			

For your Tree City USA Application Budget:
(enter the totals provided here into your Tree City USA Online Application: https://www.arborday.org/programs/treecityusa/)

Tree Planting and Initial Care	
Tree Maintenance	
Removals	
Management	
Volunteer Contribution	

Arbor Day Event

13. Did your community celebrate Arbor Day this year?

14. Date of Arbor Day Event

15. Describe your Arbor Day Event:

   * What type of event was it?
   * Who hosted the event?
   * Who attended the event?
   * What was your role?
   * Where was it held?
   * How did it go?

Training and Education

16. Were your community's urban and community forestry training and education needs adequately addressed for both employees and volunteers?

17. What was the best class or training for your municipal employees and/or volunteers in the last year:

18. Provide any feedback or suggestions for improvement for the NJUCF training and education program:

19. Describe the programs you have implemented to educate and engage the public with your local urban and community forestry program this year:

Please compare CFMP section 9-Statement of Plan Implementation objectives for 2021 and your actual accomplishments for 2021.

> *Examples:* ***CFMP Timeline Objective-Conduct Street Tree Inventory***
> ***Accomplished this Year-Inventory started, but not yet complete***

20. CFMP Timeline vs. This year actual

      CFMP Timeline Objective

      Accomplished this Year:

  CFMP Timeline vs. This year actual

      CFMP Timeline Objective

      Accomplished this Year:

  CFMP Timeline vs. This year actual

      CFMP Timeline Objective

      Accomplished this Year:

  CFMP Timeline vs. This year actual

      CFMP Timeline Objective

      Accomplished this Year:

21. Does your community utilize urban wood?

    Wood chips or mulch

    Firewood

    Lumber

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    Compost

       Other

Highlights and Comments

22. Please provide one local urban and community forestry program highlight from the past year:
    Attach pictures to this report *(any photos submitted may be used by NJUCF for promotional purposes)*

23. Please provide any comments or suggestions for the NJUCF program:

ELETRONIC SUBMISSIONS ONLY:

Please send the Annual Accomplishment Report to Emily Farschon
Emily.Farschon@dep.nj.gov

24. **I hereby certify as the Shade Tree Representative, that the information in this report was shared with our Mayor and/or Governing Body and that the NJUCF Accreditation Status for my community is up to date.**

Signature:

Print Name: Title: Date: