

**MINUTES  
REGULAR MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
JUNE 13, 2018  
6:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Mayor Menna and Council Members Whelan, Yngstrom, Ballard, Zipprich, and Horgan.

**ALSO PRESENT:** Administrator Shehady, Borough Clerk Borghi, CFO Poulos, Attorney Cannon, Engineer Neumann and Auditor Fallon.

**ABSENT:** Councilman Taylor

**SUNSHINE STATEMENT**

Mayor Menna requested the minutes reflect that, in compliance with Public Law 1975, Chapter 231 (Open Public Meetings Act), notice of this meeting has been provided by notifying the Asbury Park Press, the Two River Times and the Star Ledger and by placing a notice on the bulletin board and filing same with the Borough Clerk on January 1, 2018.

**WORKSHOP**

**Council Meeting Calendar (one meeting 7/18, one meeting 8/15)**

Mayor Menna explained that it had been a tradition in the past to have consolidated or early meetings in the summer months. He said there was a resolution on the agenda to hold consolidate meetings in July and August.

**Bike Share Proposal**

Councilman Zipprich said he and the Administrator had met with a bike share organization to review a program that could be implemented in Red Bank. He said he had also reached out to Fair Haven and Little Silver to see if they were interested in participating. He said the borough would need to go out to bid for a vendor for such a program either for Red Bank or as a shared agreement with the three municipalities.

Administrator Shehady agreed that bid specs would need to be prepared so they could go out to bid for the service. He said the first step was for the Governing Body to authorize the preparation of spec and the advertising of the bid.

A straw poll of the Council was unanimous to authorize the preparation of bid specs and the advertising of the bid.

Councilman Ballard asked if the implementation of a bike share program would mean they would be making the town more bike friendly and asked about that process.

Mayor Menna said the County was engaged in that and cited examples of County roads in the Borough that had bike lanes. He said they were also working with the County regarding the Shrewsbury Avenue corridor. He said the first step was to review with the Borough's professionals.

Councilman Zipprich noted that there had been a Bike/Pedestrian citizen group that had worked on a Safe Routes to School plan and a Bicycle/Pedestrian plan that had been adopted into the Master Plan. He said the Borough had also included bike lanes or "Share the Road" arrows on many of the Borough's streets when they were repaved.

Mayor Menna said he felt it would be a challenge but cited success programs in Jersey City and Hoboken which both had tight roadways.

Councilman Ballard said he felt certain Red Bank could do it and that he just wanted to make sure they put that foot forward to make sure bikers were safe.

**Added Resolutions:**

- **A Resolution Approving Participation with the State of New Jersey Division of Alcoholic Beverage Control Program (Cops in Shops)**
- **A Resolution Awarding a Professional Services Contract to CME Associates as Redevelopment Planning Engineer in Regard to Lots 2.01, 4.01, 6 and 9.01 of block 3 as Pursuant to Non-Fair and Open Process Established by N.J.S.A. 19:44A:20.4**

Mayor Menna reviewed two resolutions that had been added after the agenda had been published. He said the resolution awarding a contract to CME was regarding the property commonly known as the VNA site. He said fees for the services would be paid for by a Redevelopment Agreement with the property owner.

**APPROVAL OF MINUTES – May 30, 2018**

Councilman Zipprich offered a motion to approve the minutes, seconded by Councilwoman Horgan.

**ROLL CALL:**

**AYES:** Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

### **MAYORAL APPOINTMENTS**

Mayor Menna appointed Joan Rothwell to the Library Board of Trustees as Mayor's Alternate for an unexpired one-year term expiring 12/31/2018.

Councilman Zipprich offered a motion to approve the appointment, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

### **REPORTS OF MAYOR AND COUNCIL MEMBERS**

Mayor Menna announced that the Borough had released the Management Enhancement Review. He said he had tried to deal with questions that had arisen. He said he wanted to re-emphasize that the report was done at the request of the Government Body. He said they had decided that the time was right to take a look at the organic structure of the municipality at every level. He said it had not been mandated by the State or the County. He said it had been a bipartisan effort that had started last year. He said they were looking for a comprehensive, unbiased review so they could collectively do a better job. He said he felt it had shown a great deal of courage by the Municipality and the Governing Body to engage in this self-analysis. He said they wanted to be transparent about it and were looking to move forward with recommendations and initiatives recommended in the report. He added that they had started taking remedial actions while the report was being prepared. He said one example was the ordinance on this agenda regarding the Business Administrator. He again noted they wanted to share the information with the public and wanted to become strong and better and wanted to move forward. He thanked the Governing Body, the professionals and Management Consultants DeRoberts and Hartnett.

Councilman Zipprich said the Mayor had summarized it beautifully and added that he felt the analysis was well timed as it was being done prior to the hiring of a new Business Administrator. He said he felt the report would be a roadmap to the future and would help make the Borough more friendly to residents and businesses.

Councilman Ballard noted the budget was on this agenda for adoption. He said he would not be giving a 15 minute slide show as had been done in the past. However, he added, it would be available on the Borough's website. He reviewed the budget review process including the ability to cut a beginning tax increase of over 11 percent down to 4.8 percent. He added that revenues had decreased by more than six percent from 2017 but noted that they had been able to maintain appropriation increases to less than one percent. He reviewed various revenue challenges in the 2018 budget including the loss of the recently expired Riverview PILOT (Payment In Lieu of Taxes) agreement. He said that coupled with the fact that they did not pay half of the payment due in 2018 accounted for more than one third of the overall tax increase in the 2018 taxation. He also said the Borough had been overly aggressive in holding the line on tax increase in the past few years. He said modest tax increases in the face of decreasing revenues would have been a more prudent path. He said the tax increase was necessary to put the Borough on the path to financial stability. He said the outlook for 2019 was not much brighter and said the problems did not happen overnight and could not be fixed overnight. He said it was time for a course correction. He said the Operational Review that the Mayor had spoken about had uncovered many opportunities of increase efficiency and cut costs. He said the Council was working on a plan to implement the recommendations which could result in a net reduction of nearly \$2.3 million per year beginning five years out. He reviewed noteworthy recommendations including a review and restructuring of Borough staff, hiring a grants consultant and thoroughly examining costs such as health benefits, liability insurance premiums, voice/data communications systems and energy costs. He also outlined proposed revenue enhancements. He said they had adopted a five year budget forecasting model as well as a five year rateable forecasting model. He said they were asking for understanding and patience and to give them time to implement the long overdue and much needed course correction to move Red Bank forward.

Councilman Zipprich reported that the Public Utilities Committee would hold their monthly meeting the following Wednesday at 1pm. He also reported that RiverCenter would be holding their first strategic planning meeting at 7pm on June 18 at the Oyster Point Hotel and that Red Bank business owners and residents were invited to participate. He said he was glad that both RiverCenter and the Borough were being strategic in their planning. He congratulated the graduates of the class of 2018, reminded everyone to celebrate Flag Day and offered congratulations to all of the fathers on Father's Day.

Councilwoman Horgan reported that she had presented a resolution to the Highest Ranking Red Bank Senior at Red Bank Regional High School on June 7. She noted the student, Harry Jain, was also Valedictorian of the class and read some of his accomplishments. She also reported that the Red Bank Public Library had been honored at the New Jersey Library Association Conference held on June 1 for its multicultural program "Let's Talk About Race." She said the award came with \$1,000 to be used to expand the program. She said the library's Storywalk program had also been recognized and noted it was now a permanent installation at Riverside Gardens Park. She said the Summer Reading Program was kicking off on Saturday, June 23 with a party at the library.

Mayor Menna thanked Councilwoman Horgan for her report and also thanked her for join in the reception the previous Monday to celebrate the retirement of Library Director McDermott.

Councilman Yngstrom reported that the Red Bank Classic 5K race would be held the following Saturday and said registrations were will being accepted. He congratulated all of the participants in the recently completed Couch to 5K program. He said the Fitness in the Park portion of the Summer Series is under way on Wednesday nights at 6pm. He said Jazz and Movies would begin in July. He reported they would also be starting an adult Dodgeball League in Riverside Gardens Park to be held Monday nights.

Councilman Whelan congratulated two Police Officers who were recently given an award by the NJ Narcotic Enforcement Officers for an arrest made last year.

### **COMMUNICATIONS AND PETITIONS**

Recommended for approval by the Special Events Committee. (All approvals subject to final plan review by Special Events Committee.)

- Block Party request from residents of South Street for Saturday, June 30, 2018 and request to close South Street between Branch Avenue and Brown Place from 3pm to 12midnight.
- Block Party request from residents of Mori Place for Tuesday, July 3, and request to close Mori Place from 3pm to 11pm.
- Request from T. Thomas Fortune Foundation to place temporary chalk graphics on public sidewalks on July 1, 2018.
- Request from JBJ Soul Kitchen to hold the 2<sup>nd</sup> Annual Day of Hope Community Walk on public walkways from JBJ Soul Kitchen on Monmouth Street, to Bridge Avenue, to Catherine Street, to Shrewsbury Avenue and returning to JBJ Soul Kitchen on Monmouth Street on Thursday, September 20, 2018 at 11:30am.

Councilman Zipprich offered a motion to approve the requests, seconded by Councilwoman Horgan.

#### **ROLL CALL:**

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

#### **PUBLIC COMMENT – Ordinances on First Reading and Resolutions Only**

Mayor Menna opened the public comment portion of the meeting and asked if anyone would like to speak.

Tom Wiczerzak—26 Oakland Street—said he wanted to speak about the budget.

Mayor Menna said that would be addressed during the public hearing on the budget.

No one else appearing, Councilman Zipprich offered a motion to close the public comment portion of the meeting, seconded by Councilman Ballard.

#### **ROLL CALL:**

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

#### **BUDGET (Public Hearing/Adoption)**

Mayor opened the public hearing on Ordinance 2018-13 and on the Adoption of the 2018 Municipal Budget and asked if anyone would like to speak.

Tom Wiczerzak—26 Oakland Street—said he had reached out to individual Councilmembers. He criticized the tax increase and noted the State, County and Schools would also be seeking more money. He said five years was a long time. He offered his suggestions for areas where cost saving could be realized.

Mayor Menna said they were already looking into some of his suggestions.

Mr. Wiczerzak continued with his suggestions particularly in regard to the Fire Department.

Mayor Menna said the genesis of the Management Report was to have the empirical information on those issues.

Mr. Wiczerzak urged the Council to address the issues now.

Councilman Ballard explained that the five year plan was a worst case scenario. He said there was no intention of following the worst case scenario and said the Council was looking to improve the Borough and bring in cost savings every year. He said the grant consultant was already on board and said they were looking into bringing in more revenue. He also noted the Shared Services Summit scheduled for September.

Mr. Wiczerak said that was too late because it would be after the five percent tax increase was in place. He said taxes would not be going back down.

Councilman Ballard agreed that they probably would not go down but said they could temper any future increases by implementing more shared services. He stressed that it would take time. He said a lot of the things in the 2018 budget were legacies.

Mr. Wiczerzak said he understood how government worked.

Councilman Ballard asked him to give them time to correct it.

Mr. Wiczerzak continued with suggestions about the First Aid Squad and stressed the need for a paid service. He criticized the cost of the present paid service and made suggestions on ways to save. He questioned why the Borough had outsourced garbage collection and park maintenance. He also said he still sees DPW staff emptying trash from cans on Broad Street and expressed concerns about workmen's comp and liability issues.

Mayor Menna noted many of Mr. Wiczerzak's comments were addressed in the report. He said the new Business Administrator was addressing many of the issues. He suggested he meet with the Administrator.

Mr. Wiczerzak suggested a panel of citizens that could offer input. He called for action to be taken now to lower the tax rate. He urged the Council not to approve the existing budget. He criticized the work of the Tax Assessor in regard to the open permit issue. He again called for them not to pass the budget and called for a zero tax increase.

Suzanne Viscomi—25 Cedar Place—said she was glad they were having the review at a Council meeting rather than a separate meeting. She asked that fees and charges be reasonable adding that they could be considered an indirect tax. She said she thought the report was a good read and thanked Mr. Wiczerzak for his passion. She suggested improvements that could be made to the Borough's voucher system. She criticized the fact that the water meter project was still not complete and said she was still waiting for information on a second meter for outdoor water usage. She congratulated Councilman Ballard on the five year plan.

No one else appearing, Councilman Ballard offered a motion to close the public hearing, seconded by Councilman Whelan.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

2018-13 Mayor Menna read, "An Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)."

Councilman Ballard offered a motion to approve the adoption of the ordinance, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Yngstrom, Ballard, Zipprich, Horgan

NAYS: Whelan

There being four ayes and one nay, the motion was declared approved.

#### **Budget Adoption**

18-151 Mayor Menna read, "A Resolution Amending Budget."

Councilman Ballard offered a motion to approve the resolution, seconded by Councilman Zipprich.

AYES: Yngstrom, Ballard, Zipprich, Horgan

NAYS: Whelan

There being four ayes and one nay, the motion was declared approved.

18-152 Mayor Menna read, "A Resolution Authorizing Adoption 2018 Municipal Budget."

Councilman Ballard offered a motion to approve the resolution, seconded by Councilman Zipprich.

AYES: Yngstrom, Ballard, Zipprich, Horgan

NAYS: Whelan

There being four ayes and one nay, the motion was declared approved.

#### **ORDINANCES – First Reading**

#### **ORDINANCES – Public Hearing and Final Adoption**

2018-15 Mayor Menna read, "Ordinance Amending and Supplementing Chapter 490, Planning and Development Regulations, relating to Historic District Regulation and Article VIII Relating to the Historic Preservation Commission."

Mayor Menna noted the Planning Board had made two comments. He said the first comment was that it was consistent with the Master Plan and they had asked which properties would be subject to the ordinance. Mayor

Menna said that was contained in the Master Plan. Secondly, he said the Board had asked the Council to review the established fee. It was and suggested that it be reduced from \$100 to \$50 with the fees going to the Historic Preservation Commission.

Mayor Menna opened the public hearing and asked if anyone would like to speak.

James Scavone—Executive Director, Red Bank RiverCenter—expressed concern about the ordinance. He noted the Management Report and called for the Mayor and Council to work more closely with matters affecting the downtown. He noted RiverCenter had never been consulted on this ordinance or been told about it before introduction. Secondly, he continued, the ordinance called for the need to establish design guidelines and noted that RiverCenter already had design guidelines in place for that overlay area. He said the duplication of effort could lead to confusion if there were two sets of guidelines. He said he knew the Planning Board had said it fit with the Master Plan but noted the Management Report had called into question the efficacy of the current Master Plan. He said he did not think it was in the best interest of the Borough for the Council to act on a Master Plan that may not be effective. He said the Management Report called for a new Master Plan specifically targeted to the downtown and specifically mentions that the Borough should work with RiverCenter to develop that Master Plan. He said the ordinance placed additional responsibility on developers and new and current business owners. He said it added a layer of bureaucracy and additional costs. He said he did not deny the important role the Historic Preservation Commission played but said he felt the ordinance did not take into account the many factors that impact the downtown. He said RiverCenter would like to work with the Borough to develop regulations that would protect the historic character of the town while encouraging responsible development and economic growth.

Cindy Burnham-71 Wallace Street—said she was a resident of the Historic District and said homeowners in her area were in favor of the ordinance. She said there were issues with absentee landlords not adhering to historic standards. She said the current Commission had no teeth.

Mayor Menna noted she was referring to the Washington Street Historic District.

Ms. Burnham stressed the need to protect the neighborhood.

Mark Fitzsimmons—234 River Road—said he serves on the Historic Preservation Commission and said they were currently a “weak” committee and said this ordinance would make them a stronger commission. He said he felt there was a need to protect the historic character of the town. He said he respected the RiverCenter design guidelines but felt that it should be part of the arm of the government. He cited Cape May as a successful program. He stressed the need for enforcing the guidelines.

Patricia Kouten—46 Spring Street—said she lived in the Historic District and supported the adoption of the ordinance.

Mayor Menna offered a clarification of the ordinance. He said it had come from the Commission and said it would impact the Washington Street Historic District and also the downtown. He said people had referred to the ordinance as an added layer of government for the downtown. He said it was not. He said, if an application was before the Planning or Zoning Board, they would not have to additionally go before the Historic Preservation Board. He said there was an element in both of the existing Boards that already referred things to the Historic Preservation Commission. He said the Commission would send the Planning or Zoning Board the same report that it does now. He said in 95 percent of the cases there would be no additional work. He said the ordinance also referred to structures that were listed in the Historic Housing Inventory which was part of the 2009 Master Plan.

Councilman Whelan asked if the applicants would need to have professionals.

Mayor Menna reviewed the process for minor improvements.

Councilman Zipprich said they had discussed a preamble to be added to the ordinance to clarify the purpose.

Mayor Menna agreed.

Andy North—20 Washington Street—agreed with the Mayor’s comments and encouraged the Council to support the ordinance.

James Scavone—said he wanted to clarify that applications that would normally go to the Planning or Zoning Boards would continue to do so but said some applications, for signage, etc., would have to go before the Historic Preservation Commission.

Mayor Menna said Zoning Officer Glenn Carter would review applications.

Mr. Scavone said Mr. Carter used to have the ability to do Administrative approval on those applications.

Mayor Menna said the only difference was that they would now be reviewed by the Historic Preservation Commission.

Councilman Zipprich said they were currently referred to the Historic Preservation Commission so there was no change.

Mayor Menna said he believed Mr. Scavone was making the point that the ordinance would formalize the process and they would be able to appeal to the Zoning Board.

Councilman Whelan asked if there was a member of RiverCenter on the Board.

Mr. Scavone said there was not.

Councilman Whelan suggested they add a RiverCenter representative.

No one else appearing, Councilman Zipprich offered a motion to approve to close the public hearing, seconded by Councilwoman Horgan.

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

Councilman Zipprich offered a motion to approve the adoption of the ordinance as amended, seconded by Councilman Ballard.

ROLL CALL:

AYES: Yngstrom, Ballard, Zipprich, Horgan

NAYS: Whelan

There being four ayes and one nay, the motion was declared approved.

2018-17 Mayor Menna read, "An Ordinance Amending and Supplementing the Revised General Code of the Borough of Red Bank, Chapter 85, "Mayor and Council," Article II, "Office of the Mayor" and Chapter 90, "Officers and Employees," Article VI "Borough Administrator."

Mayor Menna opened the public hearing and asked if anyone would like to speak.

No one appearing, Councilwoman Horgan offered a motion to close the public hearing, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

Councilwoman Horgan offered a motion to approve the adoption of the ordinance, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Whelan, Yngstrom, Zipprich, Horgan

NAYS: None

ABSTAIN: Ballard

There being four ayes, no nays and one abstention, the motion was declared approved.

## RESOLUTIONS

18-153 Mayor Menna read, "A Resolution to Amend the Time and Place of Borough Council Meetings for 2018."

Councilman Zipprich offered a motion to approve the resolution, seconded by Councilman Ballard.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

18-154 Mayor Menna read, "A Resolution Honoring Harry Jain as the Highest Ranking Red Bank Senior."

Councilwoman Horgan offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

18-155 Mayor Menna read, "A Resolution Authorizing Approval of Sidewalk Cafes."

Councilwoman Horgan offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

18-156 Mayor Menna read, "A Resolution Authorizing Renewal of Plenary Retail Distribution Licenses for 2018-2019."

Councilwoman Horgan offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

18-157 Mayor Menna read, "A Resolution Authorizing Renewal of Plenary Retail Consumption Licenses for 2018-2019."

Councilman Whelan offered a motion to approve the resolution, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

18-158 Mayor Menna read, "Resolution to Authorize the Issuance of an Interest-Free Internal Note of the Borough of Red Bank, County of Monmouth."

Councilman Ballard offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

18-159 Mayor Menna read, "Resolution Authorizing Change Order No. 8 Related to the Marine Park Site & Bodman Place Pump Station Improvements Project."

Councilwoman Horgan offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

18-160 Mayor Menna read, "A Resolution Approving Participation with the State of New Jersey Division of Alcoholic Beverage Control Program (Cops in Shops)."

Councilman Whelan offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

18-161 Mayor Menna read, "A Resolution Awarding a Professional Services Contract to CME Associates as Redevelopment Planning Engineer in Regard to Lots 2.01, 4.01, 6 and 9.01 of Block 3 as Pursuant to Non-Fair and Open Process Established by N.J.S.A. 19:44A:20.4."

Councilman Yngstrom offered a motion to approve the resolution, seconded by Councilman Whelan.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

## **PROCLAMATIONS**

None

**PAYMENT OF VOUCHERS**

18-162 Mayor Menna read, “A Resolution for Payment of Bills Amounting to \$346,543.89.” Councilman Ballard offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

**OLD BUSINESS**

**NEW BUSINESS**

**AUDIENCE**

Ben Forest-16 Locust Avenue—said he commended the Council on commissioning the Management Study. He said he was impressed with the honesty. He said he like that they were looking at the big picture.

Sean DiSomma—142 South Street—asked about information in the report particularly in regard to the open permits.

Mayor Menna said the number had already been substantially reduced.

Mr. DiSomma asked who was responsible.

Mayor Menna said he would not name names.

Mr. DiSomma pressed for a name and questioned the lost revenue and potential safety issues.

Mayor Menna again said it would not be fair to name on person.

Mr. DiSomma asked what process was used to choose a Borough Engineer.

Mayor Menna said they would apply through an RFQ process and said certain requirements must be met. He reviewed the qualifications and the history of the firms that had served the Borough. He said they had started seeking competitive quotes for specific projects.

Mr. DiSomma asked how Planning Board appointments were made.

Mayor Menna said those interested could submit an application. He said he solicits comments and recommendations and said it was the Mayor’s appointment.

Mr. DiSomma asked if it was necessary for members to be a resident.

Mayor Menna confirmed that that was the case.

Mr. DiSomma asked if there was a minimum amount of time.

Mayor Menna said it was not specified but said they must be a bona fide resident.

Mr. DiSomma said he understood that someone had been appointed who had only lived in town for 71 days and asked how appointments were made.

Mayor Menna said he had received recommendations and said they should not be afraid of youth.

No one else appearing, Councilman Zipprich offered a motion to close the audience portion and to adjourn the meeting, seconded by Councilman Whelan.

ROLL CALL:

AYES: Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being five ayes and no nays, the motion was declared approved.

Respectfully submitted,  
Pamela Borghi