

**MINUTES
REGULAR MEETING
MUNICIPAL COUNCIL – BOROUGH OF RED BANK
November 7, 2018
6:30 P.M.**

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mayor Menna and Council Members Taylor, Whelan, Yngstrom, Ballard, Zipprich, and Horgan.

ALSO PRESENT: Administrator Shehady, Borough Clerk Borghi and Attorney Cannon.

SUNSHINE STATEMENT

Mayor Menna requested the minutes reflect that, in compliance with Public Law 1975, Chapter 231 (Open Public Meetings Act), notice of this meeting has been provided by notifying the Asbury Park Press, the Two River Times and the Star Ledger and by placing a notice on the bulletin board and filing same with the Borough Clerk on January 1, 2018.

WORKSHOP

No Workshop items.

APPROVAL OF MINUTES

August 29, 2018 (Revision to correct typographical error)

Councilwoman Horgan offered a motion to approve the minutes, seconded by Councilman Taylor.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

October 3, 2018 – Workshop Meeting

Councilman Zipprich offered a motion to approve the minutes, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

October 10, 2018 Regular Meeting

Councilman Ballard offered a motion to approve the minutes, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

October 24, 2018 Regular Meeting

Councilman Ballard offered a motion to approve the minutes, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

MAYORAL APPOINTMENTS

None.

PUBLIC COMMENT – Ordinances on First Reading and Resolutions Only

Mayor Menna opened the public comment portion of the meeting and asked if anyone would like to speak.

No one appearing, Councilwoman Horgan offered a motion to close the public comment portion, seconded by Councilman Whelan.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

REPORTS OF MAYOR AND COUNCIL MEMBERS

Councilmembers waived the reading of their committee reports.

COMMUNICATIONS AND PETITIONS

Mayor Menna read a request from Brendan Larkin for membership to the Navesink Hook and Ladder Company of the Red Bank Volunteer Fire Department.

Councilman Whelan made a motion to approve the request, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna read the following requests that had been recommended for approval by the Special Events Committee. (All approvals subject to final plan review by Special Events Committee.)

- Request from St. Anthony of Padua to hold Our Lady of Guadalupe Procession from the corner of Drs. James Parker Blvd./Shrewsbury Ave. to Bridge Avenue to St. Anthony Parish Center at 7pm on Wednesday, December 12, 2018.
- Request from Streetfairs.org to hold PBA Streetfair on Sunday, April 7, 2019 and RBFD Streetfair on Sunday, September 1, 2019. Request for dates only, subject to final plan review.

Councilman Zipprich made a motion to approve the request, seconded by Councilman Taylor.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

ORDINANCES – First Reading

2018-33 Mayor Menna read, “A Bond Ordinance Providing for the 2018 Capital Improvement Program by and in the Borough of Red Bank, in the Council of Monmouth, State of New Jersey; Appropriating \$3,374,800 therefor and Authorizing the Issuance of \$2,637,800 Bonds or Notes to Finance Part of the Cost thereof.”

Councilman Ballard offered a motion to approve the introduction of the ordinance, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna announced that the ordinance would be scheduled for a Public Hearing to be held November 28, 2018 at 6:30 pm

2018-34 Mayor Menna read, “A Bond Ordinance Providing for Various Improvement by the Water/Sewer Utility of the Borough of Red Bank, in the County of Monmouth, State of New Jersey; Appropriating \$1,450,000 therefor and Authorizing the Issuance of \$1,450,000 Bonds or Notes to Finance the Cost thereof.”

Councilman Ballard offered a motion to approve the introduction of the ordinance, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna announced that the ordinance would be scheduled for a Public Hearing to be held November 28, 2018 at 6:30 pm

2018-35 Mayor Menna read, "A Bond Ordinance Providing for Various Improvements by the Parking Utility of the Borough of Red Bank, in the County of Monmouth, State of New Jersey; Appropriating \$422,000 therefor and Authorizing the Issuance of \$422,000 Bonds or Notes to Finance the Cost thereof."

Councilman Ballard offered a motion to approve the introduction of the ordinance, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna announced that the ordinance would be scheduled for a Public Hearing to be held November 28, 2018 at 6:30 pm

ORDINANCES – Public Hearing and Final Adoption

2018-30 Mayor Menna read, "An Ordinance Amending and Supplementing Chapter 490, Planning and Development Regulations, Related to Commercial Recreational Uses."

Mayor Menna said a recommendation for approval had been received from the Planning Board.

Mayor Menna opened the public hearing and asked if anyone would like to speak.

No one appearing, Councilman Whelan offered a motion to approve to close the public hearing, seconded by Councilman Zipprich.

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Councilman Yngstrom offered a motion to approve the adoption of the ordinance, seconded by Councilman Whelan.

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

2018-31 Mayor Menna read, "An Ordinance Adopting a Redevelopment Plan for the Property Identified on the Borough's Official Tax Map as Block 3, Lots 2.01, 4.01, 6, 7.01 AND 9.01."

Mayor Menna noted the Planning Board had not yet issued a recommendation and said the matter would be carried to the next meeting.

Mayor Menna opened the public hearing and asked if anyone would like to speak.

No one appearing, Councilman Zipprich offered a motion to approve to carry the public hearing to November 28, 2018, seconded by Councilman Yngstrom.

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Councilman Zipprich offered a motion to table the ordinance to the meeting of November 28, 2018, seconded by Councilman Yngstrom.

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

2018-32 Mayor Menna read, "An Ordinance to Amend Chapter 105, Personnel Polices, of the Code of the Borough of Red Bank."

Mayor Menna opened the public hearing and asked if anyone would like to speak.

No one appearing, Councilman Zipprich offered a motion to approve to close the public hearing, seconded by Councilwoman Horgan.

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Councilman Taylor offered a motion to approve the adoption of the ordinance, seconded by Councilman Whelan.

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

RESOLUTIONS

Mayor Menna read the following resolutions and called for a motion to approve en masse.

18-252 A Resolution Adopting Amended Borough of Red Bank Personnel Policies and Procedures Manual.

18-253 A Resolution of the Borough of Red Bank, County of Monmouth, Amending the Adopted Capital Budget.

18-254 A Resolution Authorizing Award of Banking Services to Valley National Bank.

18-255 A Resolution Acknowledging Receipt of Best Practices Inventory as Prepared by the Chief Financial Officer.

18-256 A Resolution to Establish a Fair and Open Process for Awarding Certain Contracts for the 2019 Calendar Year.

18-257 A Resolution Approving Modification of Sewer Utility Billing to Riverside Tower Apartment Corporation, Block 7, Lot 15

18-258 A Resolution Awarding a Professional Services Contract to T&M Associates for Engineering Services for the Locust Place Emergency Access Roadway.

18-259 A Resolution Authorizing the Borough Engineer to Perform Additional Affordable Housing Planning Services to Assist the Borough in the Court-Mandated Compliance Process.

18-260 A Resolution Authorizing Tax Appeal Settlement Regarding Biondolillo, 333 Broad Street, Block 115, Lot 22, Red Bank, New Jersey.

18-261 A Resolution Authorizing CFO to Conduct Financial Matters between Last Meeting of 2018 and First Regular Meeting of 2019.

18-262 A Resolution to approve the Submission of a Grant Application and Authorization to Execute a Grant Contract with the New Jersey Department of Transportation regarding the RED BANK BIKE LOOP PROJECT (PHASE 1). (Replaces Resolution 18-232)

18-263 A Resolution to Approve the Submission of a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation regarding the BROAD STREET RESURFACING project. (Replaces Resolution 18-233)

18-264 A Resolution to Approve the Submission of a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation regarding the RED BANK STATION PEDESTRIAN IMPROVEMENT project. (Replaces Resolution 18-234)

18-265 A Resolution Approving Grant Agreement between the Borough of Red Bank and the State of New Jersey Department of Environmental Protection for NJUCF Stewardship Grant—Reforestation and Tree Planting.

18-266 A Resolution Requesting Approval of Special Items of Revenue and Appropriation According to N.J.S.A. 40A:4-87 – \$30,000 NJUCF Stewardship – Reforestation and Tree Planting Grant from the NJDEP Urban and Community Forestry Program (CSIP)

18-267 A Resolution Requesting Approval of Special Item of Revenue and Appropriation According to N.J.S.A. 40A:4-87 – Drunk Driving Enforcement, in the amount of \$7,586.11.

18-268 A Resolution to Cancel Grant Receivable Balance and Appropriation Reserve Balance in the Amount of \$7,380 – Pedestrian Safety Grant.

18-269 Resolution to accept resignation of Tax Assessor Field Inspector

18-270 Resolution to accept notice of retirement of Bookkeeper Barbara Nussbaum.

18-271 A Resolution Ratifying and Confirming the Appointment of a Part-Time Violations Clerk.

18-272 A Resolution Authorizing Purchase of a Bobcat All-Wheel Steer Loader under a New Jersey Cooperative Purchase Agreement.

Councilman Whelan offered a motion to approve the resolutions, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

PAYMENT OF VOUCHERS

18-273 Mayor Menna read, "A Resolution for Payment of Bills Amounting to \$1,036,566.66."

Councilman Ballard offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

PROCLAMATIONS

None.

OLD BUSINESS

None.

NEW BUSINESS

Councilman Zipprich congratulated the newly elected Council members. He offered best wishes to Councilmen Taylor and Whelan on their retirement and thanked them for their service.

Councilman Taylor and Council Whelan also each congratulated the newly elected Council members.

AUDIENCE

Suzanne Viscomi—25 Cedar Street—said she was in favor of using hang tags for Code Enforcement notices as had been reported in the earlier Workshop meeting. She suggested they include a phone number and asked if they would be available in Spanish.

Mayor Menna said he thought they would be bi-lingual.

Ms. Viscomi asked how many water meters still needed to be changed. She also asked how long residents in the East Bergen construction area would be without water.

Administrator Shehady said he did not have exact number on the remaining meters but estimated up to 40 more had been replaced. He said the larger meters were the issue. He also said the Engineer would notify any affected residents in the construction area and loss of service would be minimized.

Cindy Burnham—71 Wallace Street—asked about the recently installed water station and asked what grant had funded the project. She said she wanted to know if it was a matching grant.

Administrator Shehady said it was not a matching grant and said it had been received from Sustainable Jersey through funds received from PSE&G.

Allison Gregory—109 Bank Street—said the basketball court on Tilton Avenue was in need of repairs. She said she was not sure if it was under the jurisdiction of the Borough or the Housing Authority.

Mayor Menna said it was under the jurisdiction of the Housing Authority and also noted he had brought it to the attention of the Director. He said they were addressing various issues and continuing discussions.

No one else appearing, Councilman Zipprich offered a motion to close the public comment portion, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

EXECUTIVE SESSION

None.

ADJOURNMENT

Councilman Zipprich offered a motion to adjourn the meeting, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Taylor, Whelan, Yngstrom, Ballard, Zipprich, Horgan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Respectfully submitted,

Pamela Borghi