

**MINUTES  
REGULAR MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
October 23, 2019  
6:30 P.M.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

PRESENT: Mayor Menna and Council Members Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

ALSO PRESENT: Administrator Shehady, Borough Clerk Borghi, and Attorney Sobel.

**SUNSHINE STATEMENT**

Mayor Menna requested the minutes reflect that, in compliance with Public Law 1975, Chapter 231 (Open Public Meetings Act), notice of this meeting has been provided by notifying the Asbury Park Press, the Two River Times and the Star Ledger and by placing a notice on the bulletin board and filing same with the Borough Clerk on December 12, 2018.

**PROCLAMATIONS, ANNOUNCEMENTS & PRESENTATIONS**

RiverCenter Rebranding Presentation

RiverCenter Director James Scavone, Board President Steve Catania and RiverCenter Marketing Director Laura Kirkpatrick. He said representatives from Spitball Advertising were also present and noted they had helped with the development of the campaign. He said at last year's strategic plan had included the goal to develop a five year marketing strategy. He said the Marketing Committee had reviewed strategies and prioritized them. He reviewed the process used to develop what he said was an exciting and excellent advertising/marketing plan for Red Bank. The representatives from Spitball Advertising reviewed details of the plan.

Councilman Zipprich spoke of his support of the plan.

Mayor Menna asked about their plans for launching the plan.

Mr. Scavone reviewed what had been done so far and what was planned for the future.

Councilwoman Triggiano also spoke of her support of the plan.

Proclamations

Mayor Menna read a proclamation naming October of 2019 as Baby Loss Awareness Month.

Mayor Menna read a proclamation commending HABcore on their 30<sup>th</sup> Anniversary.

Mayor Menna read a proclamation naming October of 2019 as Breast Cancer Awareness Month.

Mayor Menna read a proclamation naming September 15 to October 15, 2019 as Hispanic Heritage Month.

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

No one appeared.

**MINUTES & REPORTS**

Regular Meeting Minutes of 9/25/2019

Councilman Zipprich offered a motion to approve the minutes, seconded by Councilwoman Horgan.

**ROLL CALL:**

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None.

There being six ayes and no nays, the motion was declared approved.

**ORDINANCES - Public Hearing/Adoption:**

2019-67 Mayor Menna read, "Ordinance Amending Chapter 361: "Fire Prevention and Protection" of the Borough's Revised General Ordinances to Increase the Required Inspection Interval of Non-Life Hazard Uses within the Borough."

Mayor Menna opened the public hearing and asked if anyone would like to speak.

No one appearing, Councilman Ballard offered a motion to approve to close the public hearing, seconded by Councilman Zipprich.

**ROLL CALL:**

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

**Commented [PB1]:** Tommy, Fred, Laura, Glenn

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Councilman Zipprich offered a motion to approve the adoption of the ordinance, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was approved on final reading.

2019-68 Mayor Menna read, "Ordinance Amending Chapter 505: "Property Maintenance" of the Borough's Revised General Ordinances to Update the Applicable Version of the International Property Maintenance Code."

**Commented [PB2]:** Tommy, Fred, Laura, Glenn

Mayor Menna opened the public hearing and asked if anyone would like to speak.

No one appearing, Councilman Yassin offered a motion to approve to close the public hearing, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Councilman Yassin offered a motion to approve the adoption of the ordinance, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was approved on final reading.

#### **ORDINANCES – First Reading:**

2019-69 Mayor Menna read, "Ordinance Amending and Supplementing Chapter 94, Article I: Establishment, Amending Section 64-9 Cadet Corps to Remove the Residency Requirement for Membership."

Councilwoman Triggiano offered a motion to approve the introduction of the ordinance, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna announced the Ordinance would be scheduled for a Public Hearing on 11/13/2019.

#### **RESOLUTIONS**

Mayor Menna read the following resolutions and called for a motion to approve them en masse:

- 19-242 Resolution for Payment of Bills Amounting to \$3,697,466.89.
- 19-243 Resolution to Urge Voters to Support the Referendum on the Election Ballot in November so that Veterans or Widowed Spouses of Veterans who Reside in Continuing Care Retirement Communities (CCRC) will be Eligible for Property Tax Deduction
- 19-244 Resolution Authorizing Curfew for October 30 and 31, 2019
- 19-245 Resolution Designating Official Signatories of the Borough of Red Bank
- 19-246 Resolution Authorizing Acceptance of Grant Agreement between the Borough and Monmouth Arts for the Red Bank Summer Jazz Series
- 19-247 Resolution Authorizing a Grant Agreement between the Borough of Red Bank and the State of New Jersey by and for the Department of Environmental Protection (Electric Vehicle Charging Stations – Grant AQ20-007)
- 19-248 Resolution to Award Payment of 2018 LOSAP Benefits to Eligible Members of the Red Bank Volunteer Fire Department and First Aid Squad

- 19-249 Resolution Authorizing Tax Credits/Refunds Totaling \$2,687.59 due to Judgments of the Tax Court of New Jersey
- 19-250 Resolution Rejecting All Bids Received for the Replacement of the Fire Suppression System at the Red Bank Senior Center and Authorizing Re-Advertisement and Re-Bidding of the Project
- 19-251 Resolution Authorizing Contract Purchase of Cartegraph Management Software
- 19-252 Resolution Accepting the Resignation of Information Technology Director Matthew Ryan
- 19-253 Resolution Accepting the Resignation of Police Department Records Clerk Joseph Muttie
- 19-254 Resolution Ratifying and Confirming the Appointment of a Full-time Administrative Assistant
- 19-255 Resolution Acknowledging Receipt of Best Practices Inventory as Prepared by the Chief Financial Officer
- 19-256 A Resolution Authorizing the Release of a Performance Guarantee Posted by Riverwalk Commons Red Bank, LLC for the Development Project Located at 24-30 Mechanic Street, Block 29, Lots 5, 6 & 7.

Councilman Zipprich offered a motion to approve the resolutions, seconded by Councilman Ballard.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

19-257 Mayor Menna read, "A Resolution Authorizing the Execution of an Agreement with the County of Monmouth for the Installation of Solar-Powered Push-button Activated Pedestrian Crossing Flashing Beacons on County Route 10 (West Front Street) at the Intersection of English Plaza."

Councilman Zipprich offered a motion to approve the resolution, seconded by Councilwoman Triggiano.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

19-258 Mayor Menna read, "A Resolution Authorizing the Execution of an Agreement with the County of Monmouth for the Installation of In-Street Pedestrian Crossing Signs at the Intersection of County Route 11 (Broad Street) and County Route 520 (Pinckney Road) within the Borough of Red Bank."

Councilman Yngstrom offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna noted he would be abstaining from the following resolution and ceded to Council President Yngstrom.

19-259 Council President Yngstrom read, "Resolution Authorizing Tax Appeal Settlement Regarding Schiff Real Property I, LLC, 140-148 Broad Street, Block 60, Lots 18 and 19, 22; Reckless Place, Block 60, Lot 20 and 133 Broad Street, Block 59, Lots 4 and 5."

Councilwoman Horgan offered a motion to approve the resolution, seconded by Councilman Ballard.

ROLL CALL:

AYES: Ballard, Yngstrom and Horgan.

NAYS: None

ABSTAIN: Yassin, Triggiano and Zipprich

There being three ayes, no nays and three abstentions, the motion was declared approved.

Mayor Menna resumed presiding over the meeting.

19-260 Resolution of Support from the Borough of Red Bank Governing Body Authorizing the Sustainable Jersey Grant Application

Councilman Triggiano offered a motion to approve the resolution, seconded by Councilman Yngstrom.

**ROLL CALL:**

**AYES:** Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

**NAYS:** None

There being six ayes and no nays, the motion was declared approved.

**MAYOR AND COUNCIL COMMENTS**

Councilwoman Triggiano reported that the Police Department had recently hosted a Bike Safety event with the Monmouth Reform Temple and said she was happy to report that the event was a success with 55 lights being stalled mostly on the bikes of adults. She said the goal of the program had been to reach people who were using their bikes at night. She also congratulated the Department as one of only five in the County participating in the Growth Through Opportunity Program which offered opportunities for people with special needs to serve as cadets in the Police Department. She said she wanted to congratulate Ivan Aguire who was the first cadet in Red Bank. She reviewed the goals of the program. She said she also wanted to review another program in the Police Department which was based on a Homeless Outreach program out of Salt Lake City. She said Red Bank did not have the staff to run a full outreach program but they would be implementing a At Risk Person's Contact Card system that catalogs information about the program including veteran status and emergency contact info. She said it helped to humanize them and offer them help.

She also reported that Fire Department had had a successful Fire Prevention week and reviewed the locations they had visited. She said she also wanted to recognize Hispanic Heritage Month and noted the contributions of the Latino Community which she said made up one third of the town.

Councilman Yngstrom said the Halloween Parade that had been scheduled for the previous Sunday and cancelled due to rain had been rescheduled for the following Sunday. He said in the event of another rainy day, the parade would be held at track at Count Basie Park Monday night. He said the Veterans Day Program would be held on November 11 at 11 am at 51 Monmouth Street. He said the rain location would be the Elks Lodge at 40 West Front Street.

Councilman Yassin had no report.

Councilwoman Horgan reported on two recent events in the African American Community. She said Janet Jones, a long standing member of the Red Bank Board of Education, had been installed as the Pastor at AME Zion Church. She said she and Councilman Yngstrom had also attending an event at Pilgrim Baptist Church to celebrate their 123<sup>rd</sup> Anniversary. She said it had also been Pastor Porter's 60<sup>th</sup> Birthday.

Councilman Zipprich he had attended Community Helpers Day at Red Bank Primary School. He noted other attendees and said the students and teachers had been very welcoming. He reminded everyone of the upcoming Red Bank Borough Education Foundation Casino Night on November 1. He said he had also attended the groundbreaking at Bellhaven earlier in the day. He said the RiverCenter Board meeting would be held on October 30 and he congratulated Spitball and RiverCenter on the wonderful ad campaign.

Councilman Ballard had no report.

Administrator Shehady said he wanted to comment on a couple of resolutions. First, he said, were Resolutions 19-257 & 19-258 regarding the flashing beacons. He said the matter had come about as a collaboration of the Governing Body's efforts to enhance and improve on pedestrian safety. He reviewed other areas where pedestrian improvements had been made. He thanked the Police Chief, the Public Works Director, the Engineer and County Officials for their help. He said he also wanted to comment on the resolution authorizing the Sustainable Jersey application. He said it had been a last minute addition to the agenda and said he appreciated the Council letting it be added. He noted the deadline was the next week. He said the grant would be used to put solar panels on some Borough facilities. He added that, because it was a smaller grant of \$ 10,000, there wasn't that much that could be done with it. He said they were looking at adding panels to the Count Basie Park concession stand with a power bank that could be used to help power the lights at the field. He said he also wanted to note, in regard to public safety, that the Chief had mentioned in the Workshop meeting that the Department had a Special Law Enforcement Officer Class 1 whose term of employment had been extended by Council. He said the officer would be patrolling downtown and other area for quality of life and pedestrian safety among other issues. He also reported that, in regard to the resolution approving the Best Practices Inventory, the Borough was doing very well but that there was always room for improvement. He said the inventory had been expanded to include optional questions and newer requirements which were directly tied to State Aid. He said he felt the Borough was ahead of the curve because they often had things in practice before they appeared on the inventory.

Mayor Menna said he also wanted to comment on a quality of life issue. He said parking enforcement

was in a better frame than it had been months and reviewed specifics of actions of that department. He also noted that he would be appearing at the invitation of the National Association of the Commercial Realtors State Development Association, New Jersey Chapter, speaking on the futurist role of parking and the role of autonomous vehicles. He reviewed the other panelists that would be joining him and said he felt it was an extraordinary opportunity. He also reported that he had met with representative of the National Wildlife Association Community Wildlife Habitat Program. He said it was a national program that he would like to bring to Red Bank. He said there were only four towns in the State currently certified as participants. He said the program would seek to engage the Environmental Commission, the citizens, property owners and animal activists in the preservation of what is left of wildlife habitation in the area. He said he would like to send the information to all of the Council members and the Environmental Commission. He reviewed what the program would entail.

Councilman Ballard thanked the Mayor for bringing the matter forward. He said he wanted to give a shout out to the Animal Welfare Committee and, particularly, Anna Cruz for bringing the matter to the Committee's attention.

Councilman Zipprich also spoke in favor of the program and suggested that it should also be forwarded to the land use boards.

Councilman Yassin asked if it could be discussed further at a Workshop Meeting.

**PUBLIC COMMENT (Governmental Issues, 5 Minute Limit)**

Jonathan Penney—55 Prospect Avenue, #12—addressed the Council in Spanish and asked the Council to respond.

Mayor Menna attempted to respond to the question regarding Hispanic Heritage month.

Mr. Penney interrupted and asked if he knew when Hispanic Heritage month was.

Mayor Menna said, according to the proclamation, it was from September 15 to October 15.

Mr. Penney noted the current date was October 23. He expressed his anger that the proclamation was done after the fact. He asked what "resolution" would do for the population. He criticized the action and said there had been no activities to celebrate. He said he wanted to know how it was missed.

Mayor Menna noted the October 9 meeting had been cancelled due to a Jewish holiday. He said the proclamation was an expression of municipal appreciation for contributions of the Hispanic members of the community.

Mr. Penney asked what the Borough was going to do for them. He asked if the Mayor had ever celebrated Cinco de Mayo.

Mayor Menna said that he had.

Mr. Penney asked if he knew what it celebrated.

Mayor Menna said he did.

Mr. Penney said most of the people in Red Bank were from Puebla and that that was their holiday.

Administrator Shehady reminded Mr. Penney of the procedure for Public Comment.

Mayor Menna asked Mr. Penney to finish his question.

Mr. Penney said he had no question but had wanted to speak on behalf of a population that could not speak for themselves. He said he was disappointed in the Council.

Freddie Boyton—PO Box 2074—said he wanted to thank DPW Director Keen and members of his staff for painting lines on an unnamed street. He said there were still issues with parking in the area that needed to be addressed particularly with oversized vehicles. He also asked that the Borough Administrator review the litter lockers on Shrewsbury Avenue. He said they were overflowing.

No one else appeared.

**DISCUSSION & ACTION**

Mayor Menna read Request from Augusto Valencia Quechot for membership to Liberty Hose Company of Red Bank Volunteer Fire Department.

Councilwoman Triggiano made a motion to approve the requests, Councilman Yngstrom seconded.

**ROLL CALL:**

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna read the following requests from RiverCenter:

- Permission to install holiday lights, decorations and tree in the business district in accordance with plans from previous years. Installation to begin on or around October 28, 2019. Decorations to be removed by January 15, 2020. Lights to be removed by March 31, 2020.

Councilman Zipprich made a motion to approve the requests, Councilman Yngstrom seconded.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

- Request for free parking on November 29 & 30, 2019 (Black Friday, Small Business Saturday) and from December 12 through 25, 2018 for holiday shopping.

Councilman Zipprich made a motion to approve the requests, Councilwoman Horgan seconded.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

- Request to hold the following events (subject to final plan review by Special Events Committee):
  - Holiday Town Lighting & Santa Express with Holiday Express Concert – November 29
  - Holiday Harmonies – Every Saturday November 30 – December 21
  - Holiday Horse & Wagon Rides – Every Saturday November 30 – December 21
  - Pictures with Santa – Every Saturday & Sunday, November 30 – December 22
  - Barbizon Holiday Mannequins – Sunday, December 1
  - Winter on Broad Street – Sunday, December 9

Councilman Zipprich made a motion to approve the requests, Councilman Yassin seconded.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna read the following recommendations for approval from the Special Events Committee:

- Request from Sidewalk Talk set up chairs at Riverside Gardens Park so people can meet therapists as part of an international listening project on Saturday, October 26, 2019 from 11 am to 1pm.
- Request from Dublin House to erect a tent in the front courtyard at 30 Monmouth Street from Wednesday, November 27 through Saturday, November 30, 2019.

Councilwoman Horgan made a motion to approve the requests, Councilman Yngstrom seconded.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna noted that he had jumped to Public Comment before reading the Action Items so offered another opportunity for the public to speak.

No one appearing, Councilman Zipprich made a motion to close the Public Comment, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the resolution was declared approved.

#### **EXECUTIVE SESSION**

19-261 Mayor Menna read a resolution to adjourn to executive session to discuss Property Acquisition and Personnel (Finance). No action to be taken.

Councilman Zipprich offered a motion to adjourn to Executive Session, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the resolution was declared approved.

**RESUME REGULAR BUSINESS**

Councilman Zipprich made a motion to resume Regular Business, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the resolution was declared approved.

**ADJOURNMENT**

Councilman Zipprich offered a motion to adjourn the meeting, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the resolution was declared approved.

Respectfully submitted,

Pamela Borghi