

**MINUTES  
REGULAR MEETING  
MUNICIPAL COUNCIL – BOROUGH OF RED BANK  
JANUARY 8, 2020  
6:10 P.M.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

PRESENT: Mayor Menna and Council Members Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

ALSO PRESENT: Administrator Shehady, Borough Clerk Borghi, and Attorney Cannon.

**SUNSHINE STATEMENT**

Mayor Menna requested the minutes reflect that, in compliance with Public Law 1975, Chapter 231 (Open Public Meetings Act), notice of this meeting has been provided by notifying the Asbury Park Press, the Two River Times and the Star Ledger and by placing a notice on the bulletin board and filing same with the Borough Clerk on December 11, 2019.

**PROCLAMATIONS, ANNOUNCEMENTS & PRESENTATIONS**

None.

**PUBLIC COMMENT (AGENDA ITEMS ONLY)**

No one appearing, Councilman Zipprich made a motion to close Public Comment, seconded by Councilwoman Horgan.

**ROLL CALL:**

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None.

There being six ayes and no nays, the motion was declared approved.

**MINUTES & REPORTS**

Regular Meeting Minutes of 12/11/2019

Councilman Zipprich offered a motion to approve the minutes, seconded by Councilman Yngstrom.

**ROLL CALL:**

AYES: Yassin, Triggiano, Yngstrom, Zipprich and Horgan.

NAYS: None.

ABSTAIN: Ballard.

There being five ayes, no nays and one abstention, the motion was declared approved.

Reorganization Meeting Minutes of 1/1/2020

Councilman Zipprich offered a motion to approve the minutes, seconded by Councilwoman Horgan.

**ROLL CALL:**

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None.

There being six ayes, no nays and one abstention, the motion was declared approved.

**ORDINANCES - Public Hearing/Adoption:**

None.

**ORDINANCES – First Reading:**

None.

**RESOLUTIONS**

Mayor Menna called for a motion to approve the following resolutions by Consent Agenda:

- 20-15 A Resolution Appointing Clifford Keen as Fund Commissioner and Ziad Shehady as Alternate Fund Commissioner to Monmouth County Joint Insurance Fund.
- 20-16 A Resolution Appointing Peter O'Reilly as Fund Commissioner and Ziad Shehady as Alternate Fund Commissioner to Central Jersey Health Insurance Fund.
- 20-18 A Resolution Authorizing the Release of Performance Guarantee Posted by Metrovation Anderson, LLC for Block 38, Lot 1.01 and Requiring the Posting of a Maintenance Guarantee.
- 20-19 Resolution to Authorize Shared Services Agreement between the Borough of Eatontown and the Borough of Red Bank for Shared Use of Brush Compost Services.
- 20-20 A Resolution Ratifying and Confirming the Interim Appointment of a Part-Time Acting Electrical Subcode Official.
- 20-21 A Resolution Ratifying and Confirming the Interim Appointment of a Part-Time Acting Fire Protection Subcode Official.
- 20-22 A Resolution Ratifying and Confirming the Appointment of a Part-Time Secretary to the Special Events Committee.
- 20-23 A Resolution Ratifying and Confirming the Appointment of a Full-Time Confidential Executive Assistant.
- 20-24 A Resolution Increasing the Bid Threshold and Appointing a Qualified Purchasing Agent.
- 20-25 Resolution to Authorize a Professional Services Contract with Gregory Cannon Individually and with Sobel Han LLP for Municipal Attorney Services.
- 20-26 Resolution to Authorize a Professional Services Contract with Charles J. Fallon Individually and with Fallon & Company LLP for Municipal Auditor Services
- 20-27 Resolution to Authorize a Professional Services Contract with Lisa A. Gorab Individually and with Wilentz, Goldman & Spitzer, P.A. for Municipal Bond Counsel Attorney Services.
- 20-28 Resolution to Authorize a Professional Services Contract with Daniel J. O'hern Individually and with Byrnes, O'Hern & Heugle, LLC for Special Counsel for Tax Appeals.
- 20-29 Resolution to Authorize a Professional Services Contract with Gregory R. Valesi Individually and with CME Associates for Municipal Engineer Services.
- 20-30 Resolution to Authorize a Professional Services Contract with Mark Tabakin Individually and with Weiner Law Group LLP for Labor Counsel Attorney Services.
- 20-31 Resolution to Authorize a Professional Services Contract with William G. McGuinn Individually and with Hoagland, Longo, Moran, Dunst And Doukas, LLP for Municipal Prosecutor Services
- 20-32 Resolution to Authorize a Professional Services Contract with Kevin P. Wigenton, Esq. for Municipal Public Defender Services.
- 20-33 Resolution to Authorize a Professional Services Contract with Leslie G. London Individually And With McManimon Scotland Baumann, LLC for Special Counsel for Redevelopment Services
- 20-34 Resolution to Authorize a Professional Services Contract with Gene J. Anthony, Esq. for Rent Leveling Board Attorney Services.

Councilman Zipprich offered a motion to approve the resolutions en masse, seconded by Councilman Yassin.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

20-14 Mayor Menna read, "Resolution for Payment of Bills Amounting to \$2,229,62.93."

Councilman Ballard offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

20-17 Mayor Menna read, “A Resolution Authorizing Tax Credits/Refunds Totaling \$17,728.76.”

Councilman Ballard offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

20-35 Mayor Menna read, “Resolution Amending Resolution No. 19-259 Authorizing the Tax Appeal Settlement regarding Schiff Real Property I, LLC, 140-148 Broad Street, Block 60, Lots 18 and 19, 22 Reckless Place, Block 60, Lot 20 and 133 Broad Street, Block 59, Lots 4 and 5.”

Councilman Yngstrom offered a motion to approve the resolution, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Ballard, Yngstrom and Horgan.

NAYS: None

ABSTAIN: Yassin, Triggiano and Zipprich.

There being three ayes, no nays and one abstention, the motion was declared approved.

20-36 Mayor Menna read, “A Resolution to Award a Professional Services Contract to Stephen F. Pfeffer for Financial Accounting Services Pursuant to Non-fair and Open Process Established by N.J.S.A. 19:44A:20.4.”

Councilman Yngstrom offered a motion to approve the resolution, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

#### **MAYOR AND COUNCIL COMMENTS**

Councilman Ballard reported that the Finance Committee would be meeting the following week and he would have an update at the next meeting.

Councilman Zipprich reported on recent RiverCenter events and said a transition team had been put in place to coordinate in light of the departure of Executive Director Jim Scavone.

Councilwoman Horgan reported that the Library was offering free Citizenship classes. She said the Library had also received a Census Equity Fund mini-grant to fund outreach in support of the Census.

Councilman Zipprich added that participants in the Citizenship classes would be required to provide a green card.

Councilwoman Triggiano had no report.

Councilman Yngstrom had no report.

Councilman Yassin had no report.

#### **PUBLIC COMMENT (Governmental Issues, 5 Minute Limit)**

Suzanne Viscomi—25 Cedar Street—asked if there was funding in the budget for a Charter Study Commission.

Mayor Menna said there was not and said it would require legislative action by the Council.

No one else appearing, Councilman Zipprich made a motion to close the Public Comment, seconded by Councilman Yassin.

ROLL CALL:

AYES: Yassin, Triggiano, Yngstrom, Ballard, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna noted he was returning to an agenda item that had been omitted.

## **DISCUSSION & ACTION**

Special Events approvals:

Special Events Requests (subject to Final Plan Review by Special Events Committee):

Request from Red Bank Public Library to hold two events:

1. First Annual Red Bank Heirloom Home Tour on Saturday, May 9, 2020 from 11am to 3pm.
  
2. Townwide Yard Sale on Saturday, September 12, 2020 from 9am to 2pm.

Councilwoman Horgan made a motion to approve the requests, Councilman Yassin seconded.

ROLL CALL:

AYES: Yassin, Triggiano, Yngstrom, Ballard, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Request from Nicholas Craig for membership to the Westside Hose Company of the Red Bank Volunteer Fire Department.

Councilwoman Triggiano offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Yassin, Triggiano, Yngstrom, Ballard, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the motion was declared approved.

## **EXECUTIVE SESSION**

20-37 Mayor Menna read a resolution to adjourn to executive session to discuss Personnel (IT & Finance) and Contract Negotiation (Monmouth County Regional Health Commission/VNA). No action to be taken.

Councilman Zipprich offered a motion to adjourn to Executive Session, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the resolution was declared approved.

**RESUME REGULAR BUSINESS**

Councilman Zipprich made a motion to resume Regular Business, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the resolution was declared approved.

**ADJOURNMENT**

Councilman Zipprich offered a motion to adjourn the meeting, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yassin, Triggiano, Ballard, Yngstrom, Zipprich and Horgan.

NAYS: None

There being six ayes and no nays, the resolution was declared approved.

Respectfully submitted,

Pamela Borghi