



# Borough of Red Bank

90 Monmouth Street  
Red Bank, NJ 07701

Shawna S. Ebanks, PP, AICP  
Director Community Development

732-530-2752  
sebanks@redbanknj.org

## HISTORIC PRESERVATION COMMISSION CERTIFICATE OF APPROPRIATENESS APPLICATION

*Grey Area for Official Use*

<b>Date Submitted:</b> _____	<b>Meeting Date:</b> _____	<b>Application #:</b> _____
<b>Historic Preservation Commission Action:</b>	Approved: <input type="checkbox"/> Conditionally Approved: <input type="checkbox"/> Denied: <input type="checkbox"/>	<b>Additional Approval Needed:</b>
<b>Conditions:</b>		
<b>Administrative Officer Signature:</b> _____		<b>Date:</b> _____

### **Property Identification:**

Address: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Name of Business (if commercial establishment) \_\_\_\_\_

Property Type: \_\_\_ Single/Two Family \_\_\_ Multifamily (3 Units or more) \_\_\_ Commercial \_\_\_ Other

If Known: Year Built: \_\_\_\_\_ Architectural Style: \_\_\_\_\_

### **Property Owner's Information:**

Property Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Primary Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Applicant Information:**

Applicant Name (if different from owner): \_\_\_\_\_

Company: \_\_\_\_\_ Primary Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Description of Proposed Work:

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Outline Nature of Proposed Work (select all applicable)

Architectural Feature	Repair, Replace-In Kind, or New
<input type="checkbox"/> Exterior Walls	
<input type="checkbox"/> Roof	
<input type="checkbox"/> Gutters	
<input type="checkbox"/> Chimney	
<input type="checkbox"/> Eaves (cornice, soffit, fascia)	
<input type="checkbox"/> Windows	
<input type="checkbox"/> Doors and Doorways	
<input type="checkbox"/> Porch, Portico	
<input type="checkbox"/> Sidewalk or Driveway	
<input type="checkbox"/> Fence	
<input type="checkbox"/> Signage	
<input type="checkbox"/> Retaining Wall	
<input type="checkbox"/> Solar Panels, Antennas, etc.	
<input type="checkbox"/> Lighting	
<input type="checkbox"/> Other (please identify)	
<input type="checkbox"/> Demolition	

**Required Information:**

With each application, you are required to submit color photos of the property, and, depending on the scope of work proposed, architectural plans or sketches, material samples, color samples, catalog cuts or any other useful references for review. Drawings to be provided, at a minimum, include: a site plan; a roof plan, if applicable; and/or exterior elevations of all facades including before and after views. For signage applications, the applicant must provide a rendering of the proposed sign on the façade and provide the full calculations of the signage area as required in §490-104 of the Red Bank Planning and Development Regulations. Once your application is schedule, you may be required to submit additional information.

By signing this application, the applicant and owner agree to the information herein is correct and complete to the best of your knowledge. Also, the HPC may require additional information for your completion to be complete.

Print Owners Name: \_\_\_\_\_ Print Applicants Name: \_\_\_\_\_

Owners Signature: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete this application in its entirety. Applications are due **five days** before the Historic Preservation Commission Public Hearing. Before submission of an application, the applicant is encouraged to review the Red Bank Planning and Development Regulations §490-55. Incomplete applications will not be scheduled.