

BOROUGH OF RED BANK  
COUNTY OF MONMOUTH  
RESOLUTION NO. 21-216

A RESOLUTION RATIFYING AND CONFIRMING THE APPOINTMENT OF  
A FULL-TIME SENIOR SECRETARY (Municipal Clerk’s Office)

**WHEREAS**, the Municipal Clerk has recommended that it would be in the best interests of the Borough to appoint a full-time Senior Secretary in the Office of the Municipal Clerk/Registrar; and

**WHEREAS**, pursuant to Chapter 90, Article VI, Section 90-28 of the Revised General Code of the Borough of Red Bank, the Interim Business Administrator appoints Jennifer Dixon as a full-time Senior Secretary.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Red Bank that they do hereby ratify and confirm the Business Administrator’s appointment of Jennifer Dixon as full-time Senior Secretary effective July 19, 2021 at a rate of pay of \$19.65 per hour pending successful completion of a criminal background investigation and drug screen and subject to satisfactory completion of a probationary period of 90 days

	Motion	Yes	No	Abstain	Absent
Councilman Yassin	Second	X			
Councilwoman Triggiano		X			
Councilman Ballard		X			
Councilman Yngstrom					X
Councilman Zipprich	Motion	X			
Councilwoman Horgan		X			

Dated: July 21, 2021

I hereby certify the above to be a true copy of a resolution adopted by the Council of the Borough of Red Bank, in the County of Monmouth, at a meeting held on July 21, 2021.

Pamela Borghi

Pamela Borghi, Municipal Clerk