

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. 21-314**

**A RESOLUTION AWARDING A FAIR AND OPEN PROFESSIONAL SERVICES CONTRACT TO
BUCKHURST FISH & JACQUEMART, INC. D/B/A BFJ PLANNING TO PREPARE A
COMPREHENSIVE MASTER PLAN FOR THE BOROUGH OF RED BANK**

WHEREAS, by Resolution dated July 21, 2021, the Borough of Red Bank (the “Borough”) properly advertised a Request for Qualifications seeking fair and open proposals to furnish and deliver professional services to the Borough; namely, the preparation of a new comprehensive Master Plan for the Borough pursuant to the New Jersey Municipal Land Use Law; and

WHEREAS, sealed proposals were received from applicants on or before the deadline set forth in the Request for Qualifications and publicly reviewed by the Borough’s Planning Board for selection of the best applicant to perform professional services for the Borough in connection with the preparation of a new comprehensive Master Plan for the Borough; and

WHEREAS, given the review and recommendation of the Planning Board, Buckhurst Fish & Jacquemart, Inc. d/b/a BFJ Planning of New York, New York appears best qualified to provide the services of the type and nature requested; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:11-1 et seq.) requires that the resolution authorize this award of the contract for “Professional Services” without competitive bids and the contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Red Bank, County of Monmouth, State of New Jersey, that:

1. The Mayor and/or Borough Administrator are hereby authorized and directed to enter into a professional services contract with Buckhurst Fish & Jacquemart, Inc. d/b/a BFJ Planning of New York, New York in an amount not to exceed \$150,000.00 to perform professional services for the Borough in connection with the preparation of a new comprehensive Master Plan for the Borough; and
2. The engagement of Buckhurst Fish & Jacquemart, Inc. d/b/a BFJ Planning is exempt from bidding as a professional service under N.J.S.A. 40A:11-5.1(a)(i), and is being awarded under a “fair and open” process in accordance with New Jersey’ Pay-to-Play law.
3. Notice of the Resolution shall be published in the designated official newspapers as required by law within ten (10) days of the passage of this Resolution.
4. A certified copy of this resolution be forwarded to the Borough Administrator, Chief Financial Officer, Planning Board, and Buckhurst Fish & Jacquemart, Inc. d/b/a BFJ Planning.

	Motion	Yes	No	Abstain	Absent
Councilman Yassin	Motion	X			
Councilwoman Triggiano		X			
Councilman Ballard		X			
Councilman Yngstrom		X			
Councilman Zipprich		X			
Councilwoman Horgan	Second	X			

Dated: November 23, 2021

I hereby certify the above to be a true copy of a resolution adopted by the Council of the Borough of Red Bank, in the County of Monmouth, at a meeting held on November 23, 2021.

Pamela Borghi

Pamela Borghi, Municipal Clerk