

BOROUGH OF RED BANK
COUNTY OF MONMOUTH

RESOLUTION NO. 24-124

**RESOLUTION ADOPTING PUBLIC COMMENT PROTOCOLS FOR
2024 BOROUGH COUNCIL MEETINGS IN SATISFACTION OF
SUSTAINABLE JERSEY PROGRAM STANDARDS**

WHEREAS, the Borough Council of the Borough of Red Bank is mindful of the right of the public to attend and witness and participate in public meetings, at which public business is discussed, and to be involved in all phases of governmental action; and

WHEREAS, in satisfaction of certain standards established by the Sustainable Jersey Program, the Borough hereby adopts protocols for 2024 Borough Council Meetings;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor & Council of the Borough of Red Bank, County of Monmouth, State of New Jersey that following protocols are hereby adopted, effective immediately, for all Borough Council Meetings for the remainder of calendar year 2024:

1. **Robert's Rules of Order**: Borough Council Meetings shall be generally conducted according to Robert's Rules of Order, supplemented as set forth hereinbelow.
2. **Public Questions & Comments/Hearing Conduct**: The Borough Council shall set aside two (2) respective time periods during every meeting for the public to be heard.

As set forth in Section 4: "Order of Agenda" hereinbelow, the first public comment period at each meeting shall be reserved for members of the public to address the Borough Council as to any matter that is listed on that meeting's agenda for discussion or action. The second public comment period at each meeting shall be reserved for members of the public to address the Borough Council on any topic or matter of their choosing.

Whenever it appears that numerous persons seek to participate in the public comment periods described hereinabove, to ensure the ability of everyone to be heard, the Borough Council may limit the public comment period to three (3) minutes or five (5) minutes per speaker, as may be appropriate from time-to-time.

Speakers are to come forward, state their name and address and may directly address the Borough Council. All questions should be directed to the Mayor, who may answer or refer the question to whomever from the Borough is best informed to answer the question.

3. **Appearances/Presentations**: Requests for appearances and/or presentations shall be made to the Borough Manager or the Borough Clerk. Such requests may be granted in the sole discretion of the Borough Council to those persons, agencies, organizations, or entities seeking to present matters of significant public importance related to the municipal operations and/or official duties of the municipality.

4. **Order of Agenda:**

BOROUGH OF RED BANK
Agenda
Date

1. *Call to Order*
 - a. *Sunshine Statement*
 - b. *Pledge of Allegiance*
 - c. *Roll Call*
2. *Proclamations, Announcements & Appointments*
3. *Presentations*
4. *Public Questions & Comments on Agenda Items Only*
5. *Approval of Minutes & Reports*
6. *Ordinances*
 - a. *Public Hearing/Adoption*
 - b. *First Reading*
7. *Resolutions*
8. *Discussions & Action*
9. *Public Questions & Comments on Any Items*
10. *Mayor & Council Comments*
11. *Executive Session (if necessary)*
12. *Adjournment*

	MOVED	SECONDED	AYES	NAVS	ABSTAIN	ABSENT	
Councilmember Bonatakis			x				
Councilmember Cassidy		x	x				
Councilmember Facey-Blackwood			x				
Councilmember Forest	x		x				
Councilmember Jannone			x				
Councilmember Triggiano			x				
Mayor Portman			x				
ON CONSENT AGENDA	Yes _x		No				

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Red Bank, In the County of Monmouth at a Meeting held on May 9, 2024.



Laura Reinertsen, Borough Clerk