

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH**

RESOLUTION 24-150

**AUTHORIZE SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF MONMOUTH AND THE
BOROUGH OF RED BANK FOR RECORDS INFORMATION MANAGEMENT SERVICES**

WHEREAS, under the New Jersey Uniform Shared Services and Consolidation Act, namely C. 40A:65-1, et seq., local units, such as the County of Monmouth and the Borough of Red Bank ("Borough"), may enter into shared services agreements with each other; and

WHEREAS, the County of Monmouth previously entered into an agreement with Sunrise Systems, Inc. ("Sunrise"), whereby the County of Monmouth is licensed to access and use Sunrise's web-based system known as the Open Public Records Search System – Record Information Management ("OPRS-RIM"); and

WHEREAS, the OPRS-RIM provides for the inventory management, retention management and disposition management for official records and includes an imaging module that permits the scanning of paper records into TIFF images, which may be stored long term, searched and retrieved electronically; and

WHEREAS, under the terms of its agreement with Sunrise, the County of Monmouth may sublicense access and use of OPRS-RIM to municipalities within Monmouth County; and

WHEREAS, term of the Shared Services Agreement shall be in effect through June 29, 2029, unless sooner terminated or extended; and

WHEREAS, a copy of the new shared services agreement is attached to this Resolution.



NOW, THEREFORE BE IT RESOLVED, by the governing body of the Borough of Red Bank that the Mayor or Manager and the Municipal Clerk be and they are hereby authorized to enter into the proposed OPRS-RIM shared services agreement with the County of Monmouth.

BE IT FURTHER RESOLVED, that if and when funds are required from the Borough to pay for its continued participation in the OPRS-RIM agreement, the Chief Financial Officer shall file a certification of available funds, identify the budget line item(s) and amount(s) certified.

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized to undertake such acts as are reasonable and necessary to accomplish the purposes of this Resolution.

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Chief Financial Officer, the Borough of Red Bank Manager and the Clerk of the Board of County Commissioners

4-01-22-195-20, 4-01-20-120-239, 4-01-22-195-239, 4-01-21-180-239 and 4-01-21-185-239

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	<p>I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Red Bank, In the County of Monmouth at a Meeting held on June 13, 2024.</p> <div> Laura Reinertsen, Borough Clerk</div> 
Councilmember Bonatakis			X				
Councilmember Cassidy			X				
Councilmember Facey-Blackwood	x		X				
Councilmember Forest			X				
Councilmember Jannone		x	X				
Councilmember Triggiano			X				
Mayor Portman			x				
ON CONSENT AGENDA	Yes x		No				