

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH**

RESOLUTION 24-151

**AUTHORIZING AN AGREEMENT FOR SCANNING/RECORDS MANAGEMENT SERVICES WITH ACCU SCAN
DIGITAL ARCHIVAL SOLUTIONS**

WHEREAS, the Borough of Red Bank is entering into a Shared Service Agreement with Monmouth County for Open Public Records Search System – Record Information Management (“OPRS-RIM”); and

WHEREAS, the Borough in need of contracting with a vendor in order to ensure the proper migration of the Red Bank Building Department files into the Open Public Records Search System – Record Information Management (“OPRS-RIM”); and

WHEREAS, pursuant to N.J.S.A. 40A:11-11 and N.J.A.C. 5:34-7, the Red Bank Borough Council has authorized the use of the Educational Services Commission of New Jersey Cooperative Pricing System to contract with various vendors for goods and services; and

WHEREAS, the Borough Manager reviewed the submitted quotes and recommended that said contract be awarded to Accu Scan Digital Archival Solutions, under cooperative pricing system 65MCESCCPS, RFP # ESCNJ 22/23-11, in an amount not to exceed \$14,000.00; and

WHEREAS, the Chief Financial Officer has certified the funds are available for this purpose; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Red Bank, in the County of Monmouth and State of New Jersey, as follows:

- A contract with Accu Scan Digital Archival Solutions under Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS; RFP # ESCNJ 22/23-11, in an amount not to exceed \$14,000.00 is hereby approved subject to issuance of the appropriate purchase order to Accu Scan Digital Archival Solutions, 950 Mt. Holly Road, Edgewater Park, New Jersey 08010.

#4-01-22-195-239

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	
Councilmember Bonatakis			X				
Councilmember Cassidy			X				
Councilmember Facey-Blackwood	X		X				
Councilmember Forest			X				
Councilmember Jannone		X	X				
Councilmember Triggiano			X				
Mayor Portman			X				
ON CONSENT AGENDA	Yes	_x		No	_		

I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Red Bank, In the County of Monmouth at a Meeting held on June 13, 2024.

 
Laura Reinertsen, Borough Clerk

