

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH**

RESOLUTION NO. 24-159

AUTHORIZING PROFESSIONAL ENVIRONMENTAL SERVICES FOR SUNSET AVENUE


WHEREAS, the Borough Governing Body has identified a need for Professional Environmental Services at the former Red Bank Incinerator (aka Red Bank Landfill and Sunset Landfill) located at Sunset Avenue in the Borough of Red Bank; and

WHEREAS, the Mayor and Council (hereinafter, the “Governing Body” of the Borough concur with the sentiments and recommendation of the Borough management and wish to enlist the professional services Vanasse Hangen Brustlin, Inc. (VHB) for Professional Environmental Services at the former Red Bank Incinerator (aka Red Bank Landfill and Sunset Landfill) located at Sunset Avenue in the Borough of Red Bank, Monmouth County, New Jersey (herein referred to as the Site), Block 84, Lot 64 which encompasses 8.55 acres, the project here forward known as for the Sunset Avenue Project (6/19/2024 Project No. 21748.01);

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Red Bank, County of Monmouth, State of New Jersey, that a Professional Services Contract for Professional Environmental Services for the Sunset Avenue Project; to Vanasse Hangen Brustlin, Inc. for the sum not to exceed twelve thousand dollars (\$12,000.00); and,

BE IT FURTHER RESOLVED that this Resolution shall take effect upon certification on this Resolution by the Borough Chief Financial Officer that sufficient funds are available for stated purpose; and

#4-01-20-165-210

	MOVED	SECONDED	AYES	NAYS	ABSTAIN	ABSENT	<p>I hereby certify that the above Resolution was adopted by the Borough Council of the Borough of Red Bank, In the County of Monmouth at a Meeting held on June 27, 2024.</p>  <p>Laura Reinertsen, Borough Clerk</p>
Councilmember Bonatakis			X				
Councilmember Cassidy			X				
Councilmember Facey-Blackwood		X	X				
Councilmember Forest	X		X				
Councilmember Jannone			X				
Councilmember Triggiano			X				
Mayor Portman			X				
ON CONSENT AGENDA	Yes	x		No			



Engineers | Scientists | Planners | Designers
 1805 Atlantic Avenue, Manasquan, New Jersey 08736
 P 732.223.2225 F 732.223.3666 www.vhb.com

Client Authorization

☐ New Contract
☒ Amendment No. 1
 Project Name: Sunset Avenue Project

Date: June 19, 2024
 Project No. 21748.01

		Cost Estimate	
To: James Gant Business Administrator Borough of Red Bank 90 Monmouth Street Red Bank, NJ 07701		Amendment	Contract Total
	VHB Labor	\$6,000.00	
	Subcontractor (FHI Studio)	\$6,000.00	
	TOTAL	\$12,000.00	
Email: JGant@redbanknj.org	<input type="checkbox"/>	Lump Sum	<input checked="" type="checkbox"/> Time & Expenses
	<input type="checkbox"/>	Cost + Fixed Fee	<input type="checkbox"/> Labor Multiplier
Phone No: 732.530.2748	Estimated Date of Completion:		TBD

Scope of Services:

Vanasse Hangen Brustlin, Inc. (VHB) is pleased to provide the Borough of Red Bank (herein referred to as the Client) this Scope of Services (SOS) for Professional Environmental Services at the former Red Bank Incinerator (aka Red Bank Landfill and Sunset Landfill) located at Sunset Avenue in the Borough of Red Bank, Monmouth County, New Jersey (herein referred to as the Site). The Borough of Red Bank further identifies the Site as Block 84, Lot 64 which encompasses 8.55 acres.

Specifically, this SOS includes tasks required to complete the initial stages of an application for an Environmental and Climate Justice Community Change Grant funded by the United States Environmental Protection Agency (USEPA). This grant provides an opportunity for the transformation of disadvantaged communities into healthy, climate resilient, and thriving communities by providing funding to overcome longstanding environmental challenges and implement meaningful solutions to meet community needs both now and for generations to come. Applications are accepted on a rolling basis through November 21, 2024. A Track I application will be submitted for the former Red Bank Incinerator Site, and awards under Track I are expected to be between \$10-\$20 million each. The initial stages of the application include a virtual meeting with USEPA for an oral presentation, after which the USEPA will review the application and decide whether or not the applicant is to proceed based on scoring.

VHB's Cost Estimate to assist with the grant application is as follows:

- Task 1: Preliminary Meeting with USEPA
 - This task includes generating a scope of work and schedule for the project, as well as time for meetings and discussions, and preparation of a written outline. Additionally, we will assist Millennium Strategies with Grant writing, as needed.
 - Task 1 Cost Estimate: \$12,000

Work will be billed at VHB's standard hourly rates. This SOS assumes that Millennium Strategies and/or Monmouth Conservation Foundation will complete the grant writing. This SOS is subject to the Terms and Conditions agreed upon in the Work Authorization executed on March 1, 2024.

Prepared by: Vincent Barra, LSRP

Document Approval: John Checchio, Senior Technical Advisor

Please execute this Client Authorization for VHB to proceed with the above scope of services at the stated estimated costs. No services will be provided until it is signed and returned to VHB.

- ☒ Subject to terms & conditions in our original agreement dated March 1, 2024.