



OFFICE OF THE MUNICIPAL CLERK
Mary Moss, RMC, CMR

Please note that our office will not notarize any documents relating to:

Deeds,
Estates or
Passport(s),
Pensions,
Power of Attorney,
Trusts,
Wills,

We are also not equipped or authorized to perform any kind of translation services.

Notary Services and What a Notary Can Deny

Notaries have the authority to refuse notarization in various situations to protect the integrity of the transaction. Here are some common reasons a notary may deny a notarization request:

- The signer is not physically present before the notary.
- The document is incomplete or contains blank spaces.
- The signer cannot produce acceptable identification.
- The signer appears to be under duress or coercion.
- The notary has reason to believe the document will be used for illegal purposes.
- [The notary is uncomfortable with the transaction or has suspicions it is false or fraudulent.](#)