

APPLICATION FOR COMMERCIAL FILM MAKING PERMIT

Please read requirements (attached ordinance)

TO THE BOROUGH MANAGER OF THE BOROUGH OF RED BANK:

The undersigned hereby applies for a permit for the taking of commercial still photography or motion pictures either on film, videotape, or similar recording medium, for any purpose intended for viewing on television, in theaters or for institutional uses. (No permit is required for Family Videos and Photography, and News Media.)

Name & Address of Applicant: _____

Contact Name: _____ Phone Number _____

Email: _____

Requested Date(s) _____
(Not to exceed three (3) consecutive days in any one location or six (6) days in any one calendar year on any one location)

Proposed Location(s) _____

Briefly describe type of project/type of filming to be done _____

No permit shall be issued for filming upon public lands unless the applicant shall provide the Borough of Red Bank with satisfactory proof of the following:

- Proof of Insurance Coverage including but not limited to, for Bodily injury to anyone person in the amount of \$1,000,000.00 and any occurrence in the aggregate amount of \$3,000,000.00;
- For Property damage for each occurrence in the aggregate amount of \$1,000,000.00;
- A written hold harmless and indemnification agreement acceptable to the Borough Attorney.
- The posting of cash or maintenance bond for the value of \$500.00 protecting and insuring that the location utilized for the filming will be left, in a satisfactory condition, free of debris, rubbish, and equipment, and that due observance of all Borough Ordinances, laws, and regulations will be followed. Within seven (7) days of the completion of the filming, the Borough will return the bond if there has been no damage to the public property or public expense caused by the filming.

FEE ACCOMPANYING THIS APPLICATION:

Borough Manager Approval:	\$100.00
Expedited Approval	\$250.00
Use of Boro Building/Public Park	\$750.00/Per facility, per day
Street Closing	\$750.00/day

TOTAL PERMIT FEE \$ _____

APPLICANT WILL ACCEPT PERMIT SUBJECT TO ALL CONDITIONS SET FORTH IN ANY ORDINANCE OR RESOLUTION HERETOFORE ADOPTED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF RED BANK, PERTAINING TO THE NATURE OF THIS PERMIT, WHICH SAID ORDINANCE OR RESOLUTION IS MADE A PART HEREOF. ANY ALTERATION OR AMENDMENTS TO THIS FORM WILL RESULT IN AN AUTOMATIC DENIAL OF THE APPLICATION.

Received: _____ Date Action Taken: _____ Granted: _____ Denied: _____ Permit # _____

Signature of Manager and Date

Signature of Borough Clerk and Date

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
STATE OF NEW JERSEY**

ORDINANCE NO. 2025-14

ORDINANCE AMENDING CHAPTER 355: "FILMING" TO REVISE THE BOROUGH'S COMMERCIAL FILMMAKING REGULATIONS TO SEEK FILM READY CERTIFICATION FROM THE NEW JERSEY MOTION PICTURE AND TELEVISION COMMISSION.

WHEREAS, the Borough of Red Bank (the "Borough") has become a desirable location for the filming of motion pictures and television programs; and

WHEREAS, Chapter 355: "Filmmaking" of the Borough's Revised General Ordinances regulates such filmmaking activities to minimize disruptions to the peace and tranquility of the Borough's residents; and

WHEREAS, it is the desire of the Mayor and Council to revise such filmmaking regulations to ensure the continued peace and tranquility of the Borough's residents, while also promoting the Borough as a desirable and attractive location for the filming and production of motion pictures and television programs; and

WHEREAS, it is also the desire of the Mayor and Council to revise the Borough's filmmaking regulations in furtherance of the Borough applying for Film-Ready Certification from the New Jersey Motion Picture and Television Commission;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Red Bank, County of Monmouth, State of New Jersey, that Chapter 355: "Filming" of the Borough's Revised General Ordinances is amended as follows (~~stricken text deleted~~; underlined text added):

CHAPTER 355: "FILMING"

ARTICLE I: COMMERCIAL FILMMAKING

§ 355-1 Definitions.

As used in this article, these terms shall have the following meanings:

FAMILY VIDEOS AND PHOTOGRAPHY

The filming or videotaping of motion pictures, or still photography, intended solely for private use.

FILMING

The taking of commercial still photography or motion pictures either on film, videotape, or similar recording medium, for any purpose intended for viewing on television, in theaters or for institutional uses. This term shall not include family videos and photography, and news media, as defined herein.

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MAJOR MOTION PICTURE

Any film which is financed and/or distributed by a major motion picture, or television production studio or corporation; or filming activity connected with any part of a production with an overall budget of \$20,000,000, or more; or any recurrent television series programming.

MOTION PICTURE, TELEVISION PICTURES, COMMERCIAL STILL PHOTOGRAPHY

All activities attendant to the staging and/or shooting of commercial motion pictures, television series, television movies, internet broadcasts, reality television, commercials and to the taking of single or multiple photographs for sale or commercial use where the photographer sets up stationary equipment in any one location for longer than 60 consecutive minutes.

NEWS MEDIA

Photographic, filming, and/or videotaping for the purpose of spontaneous, unplanned television news broadcast or reporting for print media by reporters, photographers or cameramen.

PUBLIC LANDS

The areas, including but not limited to any public building, street, sidewalk, highway, sidewalk, square, park, playground, and other public places, which is within the jurisdiction and control of the Borough of Red Bank.

STUDENT FILMS

Motion picture, television or still photography produced to satisfy a course or curriculum requirement at an accredited educational institution. The student filmmaker must supply proof that he/she is currently enrolled in any such educational institution.

§355-2 Permit required.

- A. No person shall use any public or private property, public right-of-way, facility, and/or residence for the purpose of taking motion pictures, television pictures or commercial still photography, as defined herein, without first applying for and receiving permit approved by the Borough Manager of the Borough of Red Bank.
- B. The permit shall set forth the approved location(s) of such filming and also the approved duration of such filming by specific reference to date(s) and time(s). Said permit must be readily available for inspection by Borough officials at all times at the site of the filming.
- C. All permits shall be applied for obtained from the office of the Borough Clerk during normal business hours. Applications for such permits shall be in a form approved by the Borough Manager and be accompanied by permit fees, if applicable, in the amounts established by this article in § 355-10.
- D. If a permit is issued and filming does not in fact take place on the dates specified due to good cause, including but not limited to reasons of inclement weather, the Borough Manager may issue a new permit for filming on other dates subject to full compliance with all other provisions of this article. No additional fee shall be paid for this new permit.

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E. The provisions of this section shall not apply to News Media and Family Videos and Photography.

§355-3 Issuance of permits.

- A. Permits shall be issued by the Borough Manager, or his or her designee. The Borough Manager, or his or her designee, shall review each application shall to determine whether any additional municipal services may be reasonably required depending upon the nature of the activities proposed.
- B. Expedited permits may be issued by the Borough Manager, or his or her designee, upon payment of the requisite fee. The Borough Manager, or his or her designee, shall review each application to determine whether any additional municipal services may be reasonably required depending upon the nature of the activities proposed. Expedited permits shall be issued at the close of the third business day after submission of a complete permit application.
- C. No permits shall be issued unless all fees and reasonably necessary reimbursable expenses are paid to the Borough.
- D. No permit shall be issued for filming upon public lands unless the applicant shall provide the Borough of Red Bank with satisfactory proof of the following:
 - (1) Proof of insurance coverage, including but not limited to for bodily injury to any one person in the amount of \$1,000,000, and any occurrence in the aggregate amount of \$3,000,000;
 - (2) For property damage for each occurrence in the aggregate amount of \$1,000,000;
 - (3) A written hold harmless and indemnification agreement acceptable to the Borough Attorney;
 - (4) The posting of cash or maintenance bond for the value of \$500, protecting and insuring that the location utilized for the filming will be left, in a satisfactory condition, free of debris, rubbish, and equipment, and that due observance of all Borough ordinances, laws, and regulations will be followed. Within seven days of the completion of the filming, the Borough will return the bond if there has been no damage to the public property or public expense caused by the filming.
- E. The holder of the permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with all lawful directives issued by the Red Bank Police Department, the Fire Marshal and the Borough Manager and with respect thereto.

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- F. The applicant shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners as a result of such filming and shall, to the extent practicable, abate noise and park vehicles off the public streets. All vehicles parked on public streets and rights-of-way shall be done so in accordance with all applicable state and local regulations.
- G. The holder shall not interfere with previously scheduled activities upon public lands and limit, to the extent possible, any interference with normal public activity on such public lands.
- H. Any production activities, whether on public or private property, which involve or utilize pyrotechnics or the indoor use of gas powered vehicles or apparatus will require inspection by the Fire Marshal, and if deemed necessary, the requirement that a fire professional be present during said production activities.
- I. Where the applicant's production activity, by reason of location or otherwise, will directly involve and/or affect any businesses, merchants, or residents, the applicant shall give written notice of the filming to all affected businesses and residents in proximity to the filming location ~~at least three days prior to the submission of a completed permit application no later than two days prior to the first date of filming~~. Such written notice shall be in a form acceptable to the Borough Manager and shall inform such businesses and residents that objections may be filed with the Borough Manager within the next ~~three~~~~two~~ business days, said objections to form a part of applicant's application and be considered in the review of the same.

§355-4 Filming in residential areas.

Filming in residential zones shall be permitted Monday through FridaySunday between the hours of 7:00 a.m. and ~~6:00-9:00~~ p.m. ~~(camera wrap)~~ and 10:00 p.m. ~~(crew wrap)~~, and all activity shall meet the standards of Chapter 450, Noise, of this Code, provided that requests for scenes outside of such hours may be approved in the discretion of the Borough in accordance with § 355-7 hereof. The setup, production and breakdown required by all filming shall be included in the hours as set forth herein.

§355-5 Refusal to issue permit; employment of patrolmen and electrician.

- A. The Borough Manager, or his or designee, may refuse to issue a permit whenever he or she determines, on the basis of objective facts and after a review of the application by the Police Department and by other Borough agencies involved with the proposed filming site, that filming at the location and/or the time set forth in the application would violate any law or ordinance or would unreasonably interfere with the use and enjoyment of adjoining properties, unreasonably impede the free flow of vehicular or pedestrian traffic or otherwise endanger the public's health, safety or welfare.
- B. In the discretion of the Borough Manager, after consultation with the Police Department and by other Borough agencies involved, the Borough may require one or more Red Bank police officer(s), Fire Department personnel or any such other specialized Borough

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officials to remain on-site during the times indicated on the permit, in situations where the production may impede the proper flow of traffic, or otherwise impact upon public safety. The cost of all such personnel shall be borne by the applicant as cost of production. Where existing electrical power lines are to be utilized by the production, an on-site licensed electrician may be similarly required if the production company does not have a licensed electrician on staff.

§355-6 Appeals.

- A. Any person aggrieved by a decision of the Borough Manager, or his or designee, denying or revoking a permit or a person requesting relief pursuant to § 355-5 may appeal to the Borough Council. A written notice of appeal setting forth the reasons for the appeal shall be filed within 10 days of said decision.
- B. The Borough Council shall set the matter down for a hearing within 30 days of the filing of the notice of appeal. The decision of the Borough Council shall be in the form of a resolution at the first regularly scheduled public meeting, after the hearing of the appeal. The appellant may agree in writing to a later date for the decision.

§355-7 Waiver of requirements by Borough.

The Borough Manager, or his or designee, may authorize filming other than during the hours herein described. In determining whether to allow an extension of hours under this article, the Borough Manager, or his or designee, shall consider factors, including but not limited to the following:

- A. Traffic congestion at the location;
- B. The applicant's ability to remove film-related vehicles off the public streets;
- C. Whether the applicant is requesting restrictions on the use of public streets or public parking during the course of the filming;
- D. Nature of the film shoot itself; e.g. indoor or outdoors; day or night; on public or private lands; proximity to residential neighborhoods; potential for disruption of normal residential or business activities; and
- E. Prior experience of the film company/applicant with the Borough, if any.
- F. In addition to the above, the Borough Manager or his or her designee, acting as the Film Permit Representative, shall have the authority to waive any provision, limitation, or restriction of this Chapter after consultation with any municipal department significantly impacted by the production, including but not limited to the Department of Public Utilities, Police Department, or Fire Marshal. Such waiver may be granted only upon a determination that (1) strict compliance would impose an unreasonable burden on the applicant or the Borough, and (2) the permit can be issued without endangering the public's health, safety, or welfare. This subsection is intended to provide a mechanism for

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efficiently addressing unforeseen changes in a production schedule due to inclement weather or other good cause, including illness, location loss, or emergency circumstances.

§355-8 Copies of permit; inspections.

Copies of the approved permit shall be sent to the Police and Fire Departments before filming takes place. The applicant shall permit the Police Department, the Fire Marshal or other Borough inspectors to inspect the site and equipment to be used. The applicant shall comply with all safety instructions issued by the Police Department, the Fire Marshal, or other Borough inspections.

§355-9 Reimbursement of certain costs.

In addition to any and all other fees or costs mentioned in this article, the applicant shall reimburse the Borough for any lost revenue, including but not limited to, repairs required to public property, and any revenues that the Borough was prevented from earning because of the filming.

§355-10 Fees.

The schedule of fees for the issuance of permits authorized by this article are as follows:

- A. Basic filming permit: \$100.
- B. Expedited filming permit: \$250.
- C. Student films: no permit fee. Student films are otherwise liable for all other Borough costs, except for filming or photography that is part of a course of study at any Red Bank educational institution, including but not limited to, the Red Bank Public Schools, the Red Bank Charter School, Red Bank Catholic High School, or the Red Bank Regional High School District, or such other educational facilities located within the Borough.
- D. Overnight parking/use of Borough lot(s): at cost.
- E. Police/fire protection: at cost.
- F. Use of Borough buildings, public parks, or closing of any street(s): \$750 per facility, per day.
- G. Filming/production taking place entirely on private property without any additional municipal resources: no permit fee.

§355-11 Violations and penalties.

Where the owner of the premises is not the applicant for a permit required by this article, both the owner and the applicant shall each be liable for violations hereof. Any person violating this article

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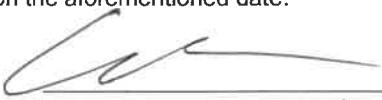
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or these rules and regulations, upon conviction thereof, shall be punished by a fine not exceeding \$1,000 per day or by imprisonment in the county jail for a term not exceeding 90 days, or both. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

BE IT FURTHER ORDAINED by the Mayor and Council of the Borough of Red Bank that any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance. All other provisions of the Revised General Ordinances are ratified and remain in full force and effect.

BE IT FURTHER ORDAINED by the Mayor and Council of the Borough of Red Bank that if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED by the Mayor and Council of the Borough of Red Bank that this Ordinance shall take effect immediately upon adoption and publication in accordance with the laws of the State of New Jersey.

INTRODUCTION						COUNCILMEMBER	FINAL ADOPTION				
Moved	Sec.	Aye	Nay	Abs.	NP		Moved	Sec.	Aye	Nay	Abs.
		X				KRISTINA BONATAKIS			X		
X	X					DAVID CASSIDY	X		X		
		X				NANCY FACEY-BLACKWOOD			X		
X		X				BEN FOREST		X	X		
		X				LAURA JANNONE			X		
		X				KATE TRIGGIANO			X		
		X				MAYOR WILLIAM PORTMAN			X		
Introduced: June 12, 2025			I hereby certify the above ordinance was adopted by the Borough Council of the Borough of Red Bank, County of Monmouth, State of New Jersey on the aforementioned date.								
Final Adoption: June 26, 2025			 Mary Moss, RMC- Borough Clerk								

Chapter 355. Filming

[HISTORY: Adopted by the Mayor and Council of the Borough of Red Bank as indicated in article histories. Amendments noted where applicable.]

Article I. Commercial Filmmaking

[Adopted 10-25-2010 by Ord. No. 2010-31; 6-26-2025 by Ord. No. 2025-14]

§ 355-1. Definitions.

[Amended 5-9-2024 by Ord. No. 2024-17]

As used in this article, these terms shall have the following meanings:

FAMILY VIDEOS AND PHOTOGRAPHY

The filming or videotaping of motion pictures, or still photography, intended solely for private use.

FILMING

The taking of commercial still photography or motion pictures either on film, videotape, or similar recording medium, for any purpose intended for viewing on television, in theaters or for institutional uses. This term shall not include family videos and photography, and news media, as defined herein.

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Any film which is financed and/or distributed by a major motion picture, or television production studio or corporation; or filming activity connected with any part of a production with an overall budget of \$20,000,000, or more; or any recurrent television series programming.

MOTION PICTURE, TELEVISION PICTURES, COMMERCIAL STILL PHOTOGRAPHY

All activities attendant to the staging and/or shooting of commercial motion pictures, television series, television movies, internet broadcasts, reality television, commercials and to the taking of single or multiple photographs for sale or commercial use where the photographer sets up stationary equipment in any one location for longer than 60 consecutive minutes.

NEWS MEDIA

Photographic, filming, and/or videotaping for the purpose of spontaneous, unplanned television news broadcast or reporting for print media by reporters, photographers or cameramen.

PUBLIC LANDS

The areas, including but not limited to any public building, street, sidewalk, highway, sidewalk, square, park, playground, and other public places, which is within the jurisdiction and control of the Borough of Red Bank.

STUDENT FILMS

Motion picture, television or still photography produced to satisfy a course or curriculum requirement at an accredited educational institution. The student filmmaker must supply proof that he/she is currently enrolled in any such educational institution.

§ 355-2. Permit required.

[Amended 5-9-2024 by Ord. No. 2024-17]

- A. No person shall use any public or private property, public right-of-way, facility, and/or residence for the purpose of taking motion pictures, television pictures or commercial still photography, as defined herein, without first applying for and receiving a permit approved by the Borough Manager of the Borough of Red Bank.
- B. The permit shall set forth the approved location(s) of such filming and also the approved duration of such filming by specific reference to date(s) and time(s). Said permit must be readily available for inspection by Borough officials at all times at the site of the filming.
- C. All permits shall be applied for/obtained from the office of the Borough Clerk during normal business hours. Applications for such permits shall be in a form approved by the Borough Manager and be accompanied by permit fees, if applicable, in the amounts established by this article in **§ 355-10**.
- D. If a permit is issued and filming does not in fact take place on the dates specified due to good cause, including but not limited to reasons of inclement weather, the Borough Manager may issue a new permit for filming on other dates subject to full compliance with all other provisions of this article. No additional fee shall be paid for this new permit.
- E. The provisions of this section shall not apply to news media and family videos and photography.

§ 355-3. Issuance of permits.

[Amended 10-12-2023 by Ord. No. NP2023-16; 5-9-2024 by Ord. No. 2024-17; 6-26-2025 by Ord. No. 2025-14]

- A. Permits shall be issued by the Borough Manager, or his or her designee. The Borough Manager, or his or her designee, shall review each application to determine whether any additional municipal services may be reasonably required depending upon the nature of the activities proposed.
- B. Expedited permits may be issued by the Borough Manager, or his or her designee, upon payment of the requisite fee. The Borough Manager, or his or her designee, shall review each application to determine whether any additional municipal services may be reasonably required depending upon the nature of the activities proposed. Expedited permits shall be issued at the close of the third business day after submission of a complete permit application.
- C. No permits shall be issued unless all fees and reasonably necessary reimbursable expenses are paid to the Borough.
- D. No permit shall be issued for filming upon public lands unless the applicant shall provide the Borough of Red Bank with satisfactory proof of the following:
 - (1) Proof of insurance coverage, including but not limited to for bodily injury to any one person in the amount of \$1,000,000, and any occurrence in the aggregate amount of \$3,000,000;
 - (2) For property damage for each occurrence in the aggregate amount of \$1,000,000;
 - (3) A written hold harmless and indemnification agreement acceptable to the Borough Attorney;
 - (4) The posting of cash or maintenance bond for the value of \$500, protecting and insuring that the location utilized for the filming will be left, in a satisfactory condition, free of debris, rubbish, and equipment, and that due observance of all Borough ordinances, laws, and regulations will be followed. Within seven days of the completion of the filming, the Borough will return the bond if there has been no damage to the public property or public expense caused by the filming.
- E. The holder of the permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with all lawful directives

issued by the Red Bank Police Department, the Fire Marshal and the Borough Manager and with respect thereto.

- F. The applicant shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners as a result of such filming and shall, to the extent practicable, abate noise and park vehicles off the public streets. All vehicles parked on public streets and rights-of-way shall be done so in accordance with all applicable state and local regulations.

- G. The holder shall not interfere with previously scheduled activities upon public lands and limit, to the extent possible, any interference with normal public activity on such public lands.
- H. Any production activities, whether on public or private property, which involve or utilize pyrotechnics or the indoor use of gas-powered vehicles or apparatus will require inspection by the Fire Marshal, and, if deemed necessary, the requirement that a fire professional be present during said production activities.
- I. Where the applicant's production activity, by reason of location or otherwise, will directly involve and/or affect any businesses, merchants, or residents, the applicant shall give written notice of the filming to all affected businesses and residents in proximity to the filming location no later than two days prior to the first date of filming. Such written notice shall be in a form acceptable to the Borough Manager and shall inform such businesses and residents that objections may be filed with the Borough Manager within the next two business days, said objections to form a part of the applicant's application and be considered in the review of the same.

§ 355-4. Filming in residential areas.

[Amended 5-9-2024 by Ord. No. 2024-17; 6-26-2025 by Ord. No. 2025-14]

Filming in residential zones shall be permitted Monday through Friday between the hours of 7:00 a.m. and 9:00 p.m. (camera wrap) and 10 p.m. (crew wrap), and all activity shall meet the standards of Chapter 450, Noise, of this Code, provided that requests for scenes outside of such hours may be approved in the discretion of the Borough in accordance with § 355-7 hereof. The setup, production and breakdown required by all filming shall be included in the hours as set forth herein.

§ 355-5. Refusal to issue permit; employment of patrolmen and electrician.

[Amended 5-9-2024 by Ord. No. 2024-17]

- A. The Borough Manager, or his or designee, may refuse to issue a permit whenever he or she determines, on the basis of objective facts and after a review of the application by the Police Department and by other Borough agencies involved with the proposed filming site, that filming at the location and/or the time set forth in the application would violate any law or ordinance or would unreasonably interfere with the use and enjoyment of adjoining properties, unreasonably impede the free flow of vehicular or pedestrian traffic or otherwise endanger the public's health, safety or welfare.
- B. In the discretion of the Borough Manager, after consultation with the Police Department and by other Borough agencies involved, the Borough may require one or more Red Bank police officer(s), Fire Department personnel or any such other specialized Borough officials to remain on-site during the times indicated on the permit, in situations where the production may impede the proper flow of traffic, or otherwise impact upon public safety. The cost of all such personnel shall be borne by the applicant as cost of production. Where existing electrical power lines are to be utilized by the production, an on-site licensed electrician may be similarly required if the production company does not have a licensed electrician on staff.

§ 355-6. Appeals.

[Amended 5-9-2024 by Ord. No. 2024-17]

- A. Any person aggrieved by a decision of the Borough Manager, or his or designee, denying or revoking a permit or a person requesting relief pursuant to § 355-5 may appeal to the Borough Council. A written notice of appeal setting forth the reasons for the appeal shall be filed within 10 days of said decision.
- B. The Borough Council shall set the matter down for a hearing within 30 days of the filing of the notice of appeal. The decision of the Borough Council shall be in the form of a resolution at the first regularly scheduled public meeting, after the hearing of the appeal. The appellant may agree in writing to a later date for the decision.

§ 355-7. Waiver of requirements by Borough.

[Amended 5-9-2024 by Ord. No. 2024-17; 6-26-2025 by Ord. No. 2025-14]

The Borough Manager, or his or designee, may authorize filming other than during the hours herein described. In determining whether to allow an extension of hours under this article, the Borough Manager, or his or designee, shall consider factors, including but not limited to the following:

- A. Traffic congestion at the location;
- B. The applicant's ability to remove film-related vehicles off the public streets;
- C. Whether the applicant is requesting restrictions on the use of public streets or public parking during the course of the filming;
- D. Nature of the film shoot itself; e.g., indoor or outdoors; day or night; on public or private lands; proximity to residential neighborhoods; potential for disruption of normal residential or business activities; and
- E. Prior experience of the film company/applicant with the Borough, if any.
- F. In addition to the above, the Borough Manager or his or her designee, acting as the film permit representative, shall have the authority to waive any provision, limitation, or restriction of this chapter after consultation with any municipal department significantly impacted by the production, including but not limited to the Department of Public Utilities, Police Department, or Fire Marshal. Such waiver may be granted only upon a determination that 1) strict compliance would impose an unreasonable burden on the applicant or the Borough, and 2) the permit can be issued without endangering the public's health, safety, or welfare. This subsection is intended to provide a mechanism for efficiently addressing unforeseen changes in a production schedule due to inclement weather or other good cause, including illness, location loss, or emergency circumstances.

§ 355-8. Copies of permit; inspections.

Copies of the approved permit shall be sent to the Police and Fire Departments before filming takes place. The applicant shall permit the Police Department, the Fire Marshal or other Borough inspectors to inspect the site and equipment to be used. The applicant shall comply with all safety instructions issued by the Police Department, the Fire Marshal, or other Borough inspections.

§ 355-9. Reimbursement of certain costs.

In addition to any and all other fees or costs mentioned in this article, the applicant shall reimburse the Borough for any lost revenue, including but not limited to, repairs required to public property, and any revenues that the Borough was prevented from earning because of the filming.

§ 355-10. Fees.

The schedule of fees for the issuance of permits authorized by this article are as follows:

- A. Basic filming permit: \$100.
[Amended 5-9-2024 by Ord. No. 2024-17]
- B. Expedited filming permit: \$250.
[Amended 5-9-2024 by Ord. No. 2024-17]
- C. Student films: no permit fee. Student films are otherwise liable for all other Borough costs, except for filming or photography that is part of a course of study at any Red Bank educational institution, including but not limited to, the Red Bank Public Schools, the Red Bank Charter School, Red Bank Catholic High School, or the Red Bank Regional High School District, or such other educational facilities located within the Borough.
- D. Overnight parking/use of Borough lot(s): at cost.
- E. Police/fire protection: at cost.
- F. Use of Borough buildings, public parks, or closing of any street(s): \$750 per facility, per day.
[Amended 5-9-2024 by Ord. No. 2024-17]
- G. Filming/production taking place entirely on private property without any additional municipal resources: no permit fee.
[Added 5-9-2024 by Ord. No. 2024-17]

[1] *Editor's Note: Former § 355-10, Special regulations for major motion pictures, was repealed 5-9-2024 by Ord. No. 2024-17. This ordinance also renumbered former §§ 355-11 and 355-12 as §§ 355-10 and 355-11, respectively.*

§ 355-11. Violations and penalties.

Where the owner of the premises is not the applicant for a permit required by this article, both the owner and the applicant shall each be liable for violations hereof. Any person violating this article or these rules and regulations, upon conviction thereof, shall be punished by a fine not exceeding \$1,000 per day or by imprisonment in the county jail for a term not exceeding 90 days, or both. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

Chapter 355. Filming

[HISTORY: Adopted by the Mayor and Council of the Borough of Red Bank as indicated in article histories. Amendments noted where applicable.]

Article I. Commercial Filmmaking

[Adopted 10-25-2010 by Ord. No. 2010-31; 6-26-2025 by Ord. No. 2025-14]

§ 355-1. Definitions.

[Amended 5-9-2024 by Ord. No. 2024-17]

As used in this article, these terms shall have the following meanings:

FAMILY VIDEOS AND PHOTOGRAPHY

The filming or videotaping of motion pictures, or still photography, intended solely for private use.

FILMING

The taking of commercial still photography or motion pictures either on film, videotape, or similar recording medium, for any purpose intended for viewing on television, in theaters or for institutional uses. This term shall not include family videos and photography, and news media, as defined herein.

MAJOR MOTION PICTURE

Any film which is financed and/or distributed by a major motion picture, or television production studio or corporation; or filming activity connected with any part of a production with an overall budget of \$20,000,000, or more; or any recurrent television series programming.

MOTION PICTURE, TELEVISION PICTURES, COMMERCIAL STILL PHOTOGRAPHY

All activities attendant to the staging and/or shooting of commercial motion pictures, television series, television movies, internet broadcasts, reality television, commercials and to the taking of single or multiple photographs for sale or commercial use where the photographer sets up stationary equipment in any one location for longer than 60 consecutive minutes.

NEWS MEDIA

Photographic, filming, and/or videotaping for the purpose of spontaneous, unplanned television news broadcast or reporting for print media by reporters, photographers or cameramen.

PUBLIC LANDS

The areas, including but not limited to any public building, street, sidewalk, highway, sidewalk, square, park, playground, and other public places, which is within the jurisdiction and control of the Borough of Red Bank.

STUDENT FILMS

Motion picture, television or still photography produced to satisfy a course or curriculum requirement at an accredited educational institution. The student filmmaker must supply proof that he/she is currently enrolled in any such educational institution.

§ 355-2. Permit required.

[Amended 5-9-2024 by Ord. No. 2024-17]

- A. No person shall use any public or private property, public right-of-way, facility, and/or residence for the purpose of taking motion pictures, television pictures or commercial still photography, as defined herein, without first applying for and receiving a permit approved by the Borough Manager of the Borough of Red Bank.
- B. The permit shall set forth the approved location(s) of such filming and also the approved duration of such filming by specific reference to date(s) and time(s). Said permit must be readily available for inspection by Borough officials at all times at the site of the filming.
- C. All permits shall be applied for/obtained from the office of the Borough Clerk during normal business hours. Applications for such permits shall be in a form approved by the Borough Manager and be accompanied by permit fees, if applicable, in the amounts established by this article in **§ 355-10**.
- D. If a permit is issued and filming does not in fact take place on the dates specified due to good cause, including but not limited to reasons of inclement weather, the Borough Manager may issue a new permit for filming on other dates subject to full compliance with all other provisions of this article. No additional fee shall be paid for this new permit.
- E. The provisions of this section shall not apply to news media and family videos and photography.

§ 355-3. Issuance of permits.

[Amended 10-12-2023 by Ord. No. NP2023-16; 5-9-2024 by Ord. No. 2024-17; 6-26-2025 by Ord. No. 2025-14]

- A. Permits shall be issued by the Borough Manager, or his or her designee. The Borough Manager, or his or her designee, shall review each application to determine whether any additional municipal services may be reasonably required depending upon the nature of the activities proposed.
- B. Expedited permits may be issued by the Borough Manager, or his or her designee, upon payment of the requisite fee. The Borough Manager, or his or her designee, shall review each application to determine whether any additional municipal services may be reasonably required depending upon the nature of the activities proposed. Expedited permits shall be issued at the close of the third business day after submission of a complete permit application.
- C. No permits shall be issued unless all fees and reasonably necessary reimbursable expenses are paid to the Borough.
- D. No permit shall be issued for filming upon public lands unless the applicant shall provide the Borough of Red Bank with satisfactory proof of the following:
 - (1) Proof of insurance coverage, including but not limited to for bodily injury to any one person in the amount of \$1,000,000, and any occurrence in the aggregate amount of \$3,000,000;
 - (2) For property damage for each occurrence in the aggregate amount of \$1,000,000;
 - (3) A written hold harmless and indemnification agreement acceptable to the Borough Attorney;
 - (4) The posting of cash or maintenance bond for the value of \$500, protecting and insuring that the location utilized for the filming will be left, in a satisfactory condition, free of debris, rubbish, and equipment, and that due observance of all Borough ordinances, laws, and regulations will be followed. Within seven days of the completion of the filming, the Borough will return the bond if there has been no damage to the public property or public expense caused by the filming.
- E. The holder of the permit shall take all reasonable steps to minimize interference with the free passage of pedestrians and traffic over public lands and shall comply with all lawful directives

issued by the Red Bank Police Department, the Fire Marshal and the Borough Manager and with respect thereto.

- F. The applicant shall conduct filming in such a manner as to minimize the inconvenience or discomfort to adjoining property owners as a result of such filming and shall, to the extent practicable, abate noise and park vehicles off the public streets. All vehicles parked on public streets and rights-of-way shall be done so in accordance with all applicable state and local regulations.
- G. The holder shall not interfere with previously scheduled activities upon public lands and limit, to the extent possible, any interference with normal public activity on such public lands.
- H. Any production activities, whether on public or private property, which involve or utilize pyrotechnics or the indoor use of gas-powered vehicles or apparatus will require inspection by the Fire Marshal, and, if deemed necessary, the requirement that a fire professional be present during said production activities.
- I. Where the applicant's production activity, by reason of location or otherwise, will directly involve and/or affect any businesses, merchants, or residents, the applicant shall give written notice of the filming to all affected businesses and residents in proximity to the filming location no later than two days prior to the first date of filming. Such written notice shall be in a form acceptable to the Borough Manager and shall inform such businesses and residents that objections may be filed with the Borough Manager within the next two business days, said objections to form a part of the applicant's application and be considered in the review of the same.

§ 355-4. Filming in residential areas.

[Amended 5-9-2024 by Ord. No. 2024-17; 6-26-2025 by Ord. No. 2025-14]

Filming in residential zones shall be permitted Monday through Friday between the hours of 7:00 a.m. and 9:00 p.m. (camera wrap) and 10 p.m. (crew wrap), and all activity shall meet the standards of Chapter 450, Noise, of this Code, provided that requests for scenes outside of such hours may be approved in the discretion of the Borough in accordance with § 355-7 hereof. The setup, production and breakdown required by all filming shall be included in the hours as set forth herein.

§ 355-5. Refusal to issue permit; employment of patrolmen and electrician.

[Amended 5-9-2024 by Ord. No. 2024-17]

- A. The Borough Manager, or his or designee, may refuse to issue a permit whenever he or she determines, on the basis of objective facts and after a review of the application by the Police Department and by other Borough agencies involved with the proposed filming site, that filming at the location and/or the time set forth in the application would violate any law or ordinance or would unreasonably interfere with the use and enjoyment of adjoining properties, unreasonably impede the free flow of vehicular or pedestrian traffic or otherwise endanger the public's health, safety or welfare.
- B. In the discretion of the Borough Manager, after consultation with the Police Department and by other Borough agencies involved, the Borough may require one or more Red Bank police officer(s), Fire Department personnel or any such other specialized Borough officials to remain on-site during the times indicated on the permit, in situations where the production may impede the proper flow of traffic, or otherwise impact upon public safety. The cost of all such personnel shall be borne by the applicant as cost of production. Where existing electrical power lines are to be utilized by the production, an on-site licensed electrician may be similarly required if the production company does not have a licensed electrician on staff.

§ 355-6. Appeals.

[Amended 5-9-2024 by Ord. No. 2024-17]

- A. Any person aggrieved by a decision of the Borough Manager, or his or designee, denying or revoking a permit or a person requesting relief pursuant to § 355-5 may appeal to the Borough Council. A written notice of appeal setting forth the reasons for the appeal shall be filed within 10 days of said decision.
- B. The Borough Council shall set the matter down for a hearing within 30 days of the filing of the notice of appeal. The decision of the Borough Council shall be in the form of a resolution at the first regularly scheduled public meeting, after the hearing of the appeal. The appellant may agree in writing to a later date for the decision.

§ 355-7. Waiver of requirements by Borough.

[Amended 5-9-2024 by Ord. No. 2024-17; 6-26-2025 by Ord. No. 2025-14]

The Borough Manager, or his or designee, may authorize filming other than during the hours herein described. In determining whether to allow an extension of hours under this article, the Borough Manager, or his or designee, shall consider factors, including but not limited to the following:

- A. Traffic congestion at the location;
- B. The applicant's ability to remove film-related vehicles off the public streets;
- C. Whether the applicant is requesting restrictions on the use of public streets or public parking during the course of the filming;
- D. Nature of the film shoot itself; e.g., indoor or outdoors; day or night; on public or private lands; proximity to residential neighborhoods; potential for disruption of normal residential or business activities; and
- E. Prior experience of the film company/applicant with the Borough, if any.
- F. In addition to the above, the Borough Manager or his or her designee, acting as the film permit representative, shall have the authority to waive any provision, limitation, or restriction of this chapter after consultation with any municipal department significantly impacted by the production, including but not limited to the Department of Public Utilities, Police Department, or Fire Marshal. Such waiver may be granted only upon a determination that 1) strict compliance would impose an unreasonable burden on the applicant or the Borough, and 2) the permit can be issued without endangering the public's health, safety, or welfare. This subsection is intended to provide a mechanism for efficiently addressing unforeseen changes in a production schedule due to inclement weather or other good cause, including illness, location loss, or emergency circumstances.

§ 355-8. Copies of permit; inspections.

Copies of the approved permit shall be sent to the Police and Fire Departments before filming takes place. The applicant shall permit the Police Department, the Fire Marshal or other Borough inspectors to inspect the site and equipment to be used. The applicant shall comply with all safety instructions issued by the Police Department, the Fire Marshal, or other Borough inspections.

§ 355-9. Reimbursement of certain costs.

In addition to any and all other fees or costs mentioned in this article, the applicant shall reimburse the Borough for any lost revenue, including but not limited to, repairs required to public property, and any revenues that the Borough was prevented from earning because of the filming.

§ 355-10. Fees.

The schedule of fees for the issuance of permits authorized by this article are as follows:

- A. Basic filming permit: \$100.
[Amended 5-9-2024 by Ord. No. 2024-17]
- B. Expedited filming permit: \$250.
[Amended 5-9-2024 by Ord. No. 2024-17]
- C. Student films: no permit fee. Student films are otherwise liable for all other Borough costs, except for filming or photography that is part of a course of study at any Red Bank educational institution, including but not limited to, the Red Bank Public Schools, the Red Bank Charter School, Red Bank Catholic High School, or the Red Bank Regional High School District, or such other educational facilities located within the Borough.
- D. Overnight parking/use of Borough lot(s): at cost.
- E. Police/fire protection: at cost.
- F. Use of Borough buildings, public parks, or closing of any street(s): \$750 per facility, per day.
[Amended 5-9-2024 by Ord. No. 2024-17]
- G. Filming/production taking place entirely on private property without any additional municipal resources: no permit fee.
[Added 5-9-2024 by Ord. No. 2024-17]

[1] *Editor's Note: Former § 355-10, Special regulations for major motion pictures, was repealed 5-9-2024 by Ord. No. 2024-17. This ordinance also renumbered former §§ 355-11 and 355-12 as §§ 355-10 and 355-11, respectively.*

§ 355-11. Violations and penalties.

Where the owner of the premises is not the applicant for a permit required by this article, both the owner and the applicant shall each be liable for violations hereof. Any person violating this article or these rules and regulations, upon conviction thereof, shall be punished by a fine not exceeding \$1,000 per day or by imprisonment in the county jail for a term not exceeding 90 days, or both. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.



Borough of Red Bank

90 Monmouth Street
Red Bank, NJ 07701

INDEMNITY AND HOLD HARMLESS AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20____, by and between the Borough of Red Bank, County of Monmouth located at 90 Monmouth Street, Red Bank, New Jersey and:

_____, whose address is _____;

WHEREAS, _____ seeks permission from the Borough of Red Bank to:

WHEREAS, the Borough of Red Bank has reviewed the request as set forth above and approves same, subject to the following conditions:

- A. _____ hereby agrees to defend, indemnify and hold the Borough of Red Bank harmless from any and all damage resulting from the granting of this request, including, but not limited to, property damage and/or personal injury, to themselves and/or third parties, and hereby releases, waives and forever discharges the said Borough, its servants, agents and employees from all such claims. Nothing herein shall be interpreted as obligating _____ to indemnify the Borough against its sole negligence or willful misconduct.

- B. Should _____ fail to defend and/or indemnify and save harmless, then, in such case, the Borough of Red Bank shall have full rights to defend, pay or settle the claim on its own behalf without notice to _____ for all fees, costs, and payments made or agreed to be paid to discharge the claim. The Borough of Red Bank shall then have the right to commence a lawsuit against _____ to recover all fees, costs and payments paid by the Borough of Red Bank to discharge the claim. _____ agrees to pay all reasonable attorneys' fees necessary to enforce the indemnification.

C. _____ agrees to provide the Borough of Red Bank with a Certificate of Insurance which Certificate shall contain the following language:

“The Borough of Red Bank, its Governing Body, officers, employees, agents and servants are included as additional insured under the general liability policy of _____.”

Said Certificate shall be in a coverage amount of not less than one million (\$1,000,000.00) dollars including bodily injury and property damage.

D. IT IS UNDERSTOOD AND AGREED THAT NO ENTRY ONTO BOROUGH PROPERTY FOR THE PURPOSE(S) OUTLINED HEREIN SHALL BE UNDERTAKEN UNTIL THIS AGREEMENT IS SIGNED, AND THE CERTIFICATE OF INSURANCE IS PROVIDED AND APPROVED BY THE BOROUGH.

E. This Agreement will be unlimited as to amount or duration, and it will be binding on and insure to the benefit of the parties, their successors, assigns and personal agents and representatives.

ATTEST: _____:

Print Name

Print Name

Signature

Signature

Date

Date