

**MINUTES
REGULAR MEETING
MUNICIPAL COUNCIL – BOROUGH OF RED BANK
OCTOBER 11, 2017
6:30 P.M.**

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Mayor Menna and Council Members Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor and Whelan.

ALSO PRESENT: Borough Administrator Sickels, Borough Clerk Borghi, Chief Financial Officer Poulos, Engineer Neumann and Attorney Cannon.

SUNSHINE STATEMENT

Mayor Menna requested the minutes reflect that, in compliance with Public Law 1975, Chapter 231 (Open Public Meetings Act), notice of this meeting has been provided by notifying the Asbury Park Press, the Two River Times and the Star Ledger and by placing a notice on the bulletin board and filing same with the Borough Clerk on January 1, 2017.

WORKSHOP

Dog Waste Stations

Mayor Menna reviewed suggested models that could be purchased with Clean Communities funding and suggested the Borough move forward with placing them in up to 10 municipal properties.

The Council was in favor of moving forward.

Policies and Procedures

Administrator Sickels reviewed the need to amend the Borough's Policies and Procedures manual to be compliant with the State's Best Practices checklist. He said municipalities that were not in compliance could see a reduction in State aid. He reviewed the recommended changes which included revising the Borough's vehicle policy to conform to IRS regulations and eliminating the sick time pay out for retiring employees effective for new hires as of January 1, 2018. He said it was also suggested that the retiree health benefits also be eliminated for new hires as of January 1, 2018. He said that was not on the Best Practices list but it was one of the Borough's largest expenses and it had been recommended that it be eliminated. He said the manual would be modified with these changes.

Councilman Yngstrom asked if it would affect all employees.

Mr. Sickels said it would affect appointed officials and would be negotiated with the unions.

APPROVAL OF MINUTES – September 27, 2017

Councilman Whelan offered a motion to approve the minutes, seconded by Councilman Taylor.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Whelan, Taylor

NAYS: None

There being six ayes and no nays, the minutes were declared approved.

MAYORAL APPOINTMENTS

None.

REPORTS OF MAYOR AND COUNCIL MEMBERS

Councilwoman Schwabenbauer reported that the Personnel Committee had held their first interviews for the Administrator position the previous week and that it had gone well. She said interviews would continue the following week.

Councilman Taylor reported that the Code Committee had met the previous week and said new proposals would be coming in the next few Council meetings. He said the Environmental Commission had hosted a Bicycle/Pedestrian meeting the previous night. He said it was a great meeting and thanked the participants. He said St. Anthony's would be holding their annual Bike Light Giveaway soon and reviewed details of the program. He also reported that the Recreation Department had recently hosted an Art Show that had gone well.

Councilman Whelan said there would be a Parking Committee meeting the next night. He also reported that Administrator Sickels, who also serves as the Borough's Fire Marshal had recently received the Administrative Service Award from the Monmouth County Fire Marshal's Office.

Councilwoman Horgan reported that the Red Bank Borough Education Foundation had recently held their Casino Night fundraiser which had been very successful. She thanked the businesses and individuals that donated to the event. She shared a story about a local author who had happened upon the Library's Story Walk display to find it was her book that was featured. She said the author was thrilled and donated a supply of books to the library. She also reported that several Board members had recently attended a Leadership Breakfast where Director McDermott had submitted information on the Story Walk. She said they found that Red Bank was the only Library that had that type of program. She said Parks and Recreation would be hosting a Halloween Movie Night

on October 13 and the Library would have a Story Walk to fit with that theme. She also said the IT Committee would be meeting at the end of the month to discuss their budget. She said the IT Director had been working on compiling an inventory.

Councilman Zipprich thanked Mayor Menna for meeting with the Historic Preservation Commission to discuss the Historic Inventory and the guidelines. He said the Commission was working with Planning/Zoning Director Carter on guidelines to be published by the Planning/Zoning Office. He reported that the Road Program had begun. He also congratulated Councilman Yngstrom and Recreation Director Hoffmann on the successful Children’s Art Show the previous weekend. He also thanked everyone who had supported the recent Red Bank Borough Education Foundation Casino Night.

Councilman Yngstrom thanked everyone who had participated in the recent Parks and Recreation Art Show. He said over 250 projects were submitted. He thanked the local schools for their help with the event. He said there would be another who in the Spring which would include a category for adults. He said the Halloween Parade would be Sunday, October 22 with line up at 1pm and parade kick off at 2pm. He said there would also be a Halloween Egg Hunt on Friday, October 27 at 7pm in Count Basie Park. He reported that several responses had been received to the recent RFQ regarding Marine Park. He said they would be meeting with the responders later in the month. He said Parks and Recreation had recently started a Falcon program for kids with special needs which would start with an art class in November. He said they Department would be scheduling a meeting in mid-November regarding the west side parks. He said the date would be announced. He said the Department was also partnering with Rutgers University on an impervious surface study in an effort to limit the Borough’s effect on the Navesink River.

Councilman Taylor added that the St. Anthony’s Bike Light giveaway was October 23rd from 5 to 7 pm. He also reported that it had also announced at the RBBEF Casino Night that the Red Bank Business Alliance would be donating half of the proceeds from the ticket sales for their Flavour event on November 13 to the RBBEF.

Councilwoman Horgan said she wanted to thank the Public Works Department for their assistance with the installation of the Story Walk.

COMMUNICATIONS AND PETITIONS

Mayor Menna read a request from residents of South Street to hold a Block Party on October 29, 2017 and to close South Street from Brown Place to Bergen Place from 4pm to 9pm.

Councilman Whelan offered a motion to approve the request, seconded by Councilman Taylor.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Mayor Menna read a request from Riverview Medical Center to purchase the maximum number of parking permits for spaces in Marine Park for the period of 10/1/2017 through 3/31/2018 to help decompress parking on their campus.

Mayor Menna recommended the request be reviewed by the Parking Committee. He said he was concerned because it was a public park that should be available for the people. He said the Borough could probably accommodate them but possibly not with the number of spaces they were requesting.

Councilman Whelan offered a motion to table the request, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved and the request was tabled.

PUBLIC COMMENT—Ordinances on Resolutions Only

Mayor Menna opened public comment on ordinances on first reading and resolutions only.

Ben Forrest—16 Locust Avenue—thanked the Mayor for his comments regarding Riverview Medical Center and called for a comprehensive parking plan.

Gary Carpenter—55 North Bridge Avenue—said he wanted to comment on Stanley Sickels in his role as Fire Marshal.

Mayor Menna asked Mr. Carpenter to hold his comments for the regular public comment portion at the end of the meeting noting this was the time for comment on agenda items.

Michael Clancy—45 Worthley Street—said he wanted to comment on Resolution 17-232 regarding determining the need for public housing in Red Bank. He said when he read the resolution, it seemed to be in regard to a rehabilitation project rather than a need for public housing. He noted he was a Commissioner on the Housing Authority and wanted to clarify what the resolution was for.

Administrator Sickels said the resolution was a requirement for the funding of the rehabilitation project.

Mayor Menna added that it was limited to Evergreen Terrace and Montgomery Terrace.

Mr. Clancy thanked them for the explanation and said he was in favor of the project.

ORDINANCES – First Reading

2017-35 Mayor Menna read, “An Ordinance Amending and Supplementing the Ordinances of the Borough of Red Bank, Chapter 105, “Personnel Policies,” Section 105-3, "Authority.”

Councilman Taylor offered a motion to introduce the ordinance, seconded by Councilman Whelan.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Public hearing to be held on October 25, 2017 at 6:30 p.m.

ORDINANCES – Public Hearing and Final Adoption

2017-31 Mayor Menna read, “An Ordinance Approving New Zoning Map and amending Chapter 490: “Planning and Development Regulations” to Include New Zoning Map.”

Menna opened the public hearing and asked if anyone would like to speak.

No one appearing, Councilwoman Schwabenbauer offered a motion to close the public hearing, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Councilman Whelan offered a motion to adopt the ordinance on final reading, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

RESOLUTIONS

17-231 Mayor Menna read, “A Resolution of Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for the Red Bank Road Program Project (White Street).”

Councilman Zipprich offered a motion to approve the resolution, seconded by Councilman Whelan.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

17-232 Mayor Menna read, “A Resolution Determining the Need for Public Housing in the Borough of Red Bank.”

Councilman Taylor offered a motion to approve the resolution, seconded by Councilman Zipprich.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

17-233 Mayor Menna read, “A Resolution Requesting the NJDOT to Evaluate the Need for a Traffic Light at the Intersection of State Highway 35/Riverside Avenue and Bodman Place.”

Mayor Menna read additional language he would like to see incorporated into the resolution.

Councilman Whelan offered a motion to approve the amended resolution, seconded by Councilman Yngstrom.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

17-234 Mayor Menna read, “A Resolution Awarding a Professional Services Contract to Government Strategy Group for Management Enhancement Review Services Pursuant to Non-Fair and Open Process Established by N.J.S.A. 19:44A:20.4.”

Councilman Yngstrom offered a motion to approve the resolution, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

PROCLAMATIONS

Mayor Menna read a proclamation proclaiming October 8-October 14, 2017 as Fire Prevention Week in the Borough of Red Bank. He remarked on the recent California fires, the loss of homes and the need to address global warming.

PAYMENT OF VOUCHERS

17-235 Mayor Menna read, “A Resolution for Payment of Bills Amounting to \$1,452,927.17.”

Councilwoman Schwabenbauer offered a motion to approve the resolution, seconded by Councilwoman Horgan.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

OLD BUSINESS

Councilman Taylor said, as a result of the Bicycle/Pedestrian meeting, he would like to renew his request for a crosswalk on the westbound side of the Railroad Tracks on Chestnut Street and also to re-stripe the eastbound side.

Mayor Menna said that would may be covered in the Safe Streets grant.

Mayor Menna also said, in discussing Fire Prevention, he would like to see the Red Bank Fire Department look into obtaining pet masks through the Fire Prevention funds—a least one per truck.

Councilwoman Schwabenbauer said she thought they already had them.

Administrator Sickels confirmed that they did.

Mayor Menna suggested they should advertise that fact.

NEW BUSINESS

AUDIENCE

Gary Carpenter—55 North Bridge Avenue—shared a story of his experience with Stanley Sickels in his role as Fire Marshal. He commended his professionalism.

Jimmy Dark—48 West Sunset Avenue—asked for a follow up on the street sweeper issue.

Mayor Menna said he had looked into it and was recommending the Borough look into regulations regarding alternate side of the street parking Borough wide to accommodate the street sweeper.

Councilman Whelan said they would discuss it at the Parking Committee meeting.

Freddie Boynton—PO Box 2074—said, in response to Councilman Taylor’s comments about crosswalks on Chestnut, he would like to know why no Councilmembers were fighting for crosswalks on Shrewsbury Avenue.

Councilman Taylor said he had forgotten to mention in his report that the Council Engineer had reported at the Bicycle/Pedestrian meeting that crosswalks would be installed on Shrewsbury Avenue at River Street and Catherine Street by the end of the year.

Mr. Boynton said he was told that work would start this month.

Councilman Taylor noted that that would fit the time lime he was given.

Mr. Boynton said he noticed that Councilman Zipprich has said the Road Program would start work on Leighton Avenue and Bank Street and questioned the fact that the work was starting right before the election rather than in the summer.

Mayor Menna noted the funding had only recently been approved.

Mr. Boynton again insinuated that the work always seemed to begin around election time.

Ben Forrest—16 Locust Avenue—Thanked the Council for holding the hearing on Parking. He said he appreciated the frank discussion from the developers particularly the fact that they thought 500 spaces were not doable. He said he found the existing parking studies to be difficult to read and confusing. He called for an assessment. He expressed concern about panic and rushing to develop the project.

ADJOURNMENT

Councilwoman Schwabenbauer offered a motion to close the audience portion of the meeting and to adjourn the meeting, seconded by Councilman Whelan.

ROLL CALL:

AYES: Yngstrom, Zipprich, Horgan, Schwabenbauer, Taylor, Whelan

NAYS: None

There being six ayes and no nays, the motion was declared approved.

Respectfully submitted,
Pamela Borghi