

ORDINANCE NO. 2010-2

ORDINANCE AMENDING CHAPTER III,  
POLICE REGULATIONS, SECTION 3-15 "FEES" OF  
THE REVISED ORDINANCES OF THE BOROUGH OF  
RED BANK, MONMOUTH COUNTY, NEW JERSEY

**BE IT ORDAINED** by the Mayor and Council of the Borough of Red Bank, County of Monmouth, State of New Jersey that Chapter III, Police Regulations, Section 3-15 "Fees" of The Revised Ordinances of The Borough of Red Bank is hereby amended to read as follows:

**SECTION ONE:** Chapter III, Police Regulations, Section 3-15, "Fees" is hereby amended to read as follows (deletions stricken, additions underlined):

**Section 3-15. Fees**

The following fees shall be charged by the Police Department:

- a. through i. *[No Change]*
- j. Duplication of any records kept in digital form on a DVD-R..... \$100.00 \$5.00 per disc.
- k. Special Service Charges.
  1. Whenever the nature, format, manner of collation, or volume of a government record embodied in the form of printed matter to be inspected, examined, or copied pursuant to this section is such that the record cannot be reproduced by ordinary document copying equipment in ordinary business size, or involves an extraordinary expenditure of time and effort to accommodate the request, the Borough may charge, in addition to the actual cost of duplicating the record, a special service charge that shall be reasonable and shall be based upon the actual direct cost of providing the copy or copies. The requestor shall have the opportunity to review and object to the charge prior to it being incurred.
  2. Special service charges shall also be applied for any extensive use of information technology or for the labor cost of personnel providing the service that is actually incurred by the Borough for any programming, clerical and supervisor assistance required to provide any record in the medium requested if it not a medium routinely used by the Borough, not routinely developed or maintained by the Borough or requiring a substantial amount of manipulation or programming of information, or data.
  3. Where applicable, the Special Service rate charged by Borough personnel shall be the same as the rate set forth from time to time in Section 2-67.3, relating to Open Public Records.

**SECTION TWO:** Any ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed but only to the extent of the inconsistency.

**SECTION THREE:** This Ordinance shall become effective immediately following its final passage and publication as required by law.

First Reading: January 11, 2010

Final Reading: January 25, 2010