

BOROUGH OF RED BANK

COUNTY OF MONMOUTH

RESOLUTION NO. 12-18

**A RESOLUTION AUTHORIZING AN AGREEMENT WITH DR. MICHAEL KAHN OF
EMPLOYEE CONSULTING ASSOCIATES**

Mr. DuPont offered the following resolution and moved its adoption:

WHEREAS, the Local Public Contracts Law, N.J.S.A. §40A:11-1, *et. seq.*, requires that the award of a contract for “Professional Services” without competitive bids must be made by resolution authorizing the award of said contract and must be publicly advertised; and

WHEREAS, there is a need to for the services of a qualified professional to provide Employee Assistance Services to the Borough in conjunction with its contractual obligations as well as for the overall health and welfare of the Borough’s employees and their households; and

WHEREAS, the Borough of Red Bank has received a proposal from Dr. Michael Khan, Ph.D., C.P.M., C.E.A.P. of Employee Consulting Associates to provide consultation, referral and follow-up services related to a variety of employee concerns, including family problems, work performance, relationships with co-workers, substance abuse and other mental health concerns to all Borough employees and their households on an as-needed basis at a total cost to the Borough of \$3,775.00; and

WHEREAS, funds are available for this purpose as certified by the Chief Financial Officer as demonstrated by the attached certification in account no(s). 2-01-23-733-203;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Borough Clerk are hereby authorized to enter into an agreement with Dr. Michael Khan, Ph.D., C.P.M., C.E.A.P. of Employee Consulting Associates to provide consultation, referral and follow-up services related to a variety of employee concerns, including family problems, work performance, relationships with co-workers, substance abuse and other mental health concerns to all Borough employees and their households on an as-needed basis at a total cost to the Borough of \$3,775.00.

BE IT FURTHER RESOLVED that in accordance with N.J.S.A. §40A:11-3(b), the term of this contract shall be for one year.

BE IT FURTHER RESOLVED that this appointment is made without bidding as a “Professional Service” in accordance with N.J.S.A. §40A:11-5(1)(a) of the Local Public Contracts Law, because it is a service rendered or performed by a person authorized by law to practice in a field of learning acquired by prolonged formal course of specialized instruction, distinguished from general academic instruction or apprenticeship or training.

BE IT FURTHER RESOLVED that the Borough Clerk cause a copy of this resolution to be published in an official newspaper of the Borough, as required by law, within ten days of its passage.

Seconded by Mr. Zipprich and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Ms. Lewis	(x)	()	()	()
Mr. Zipprich	(x)	()	()	()
Mr. DuPont	(x)	()	()	()
Ms. Horgan	(x)	()	()	()
Ms. Lee	(x)	()	()	()
Mr. Murphy	(x)	()	()	()

Dated: January 11, 2012