

**BOROUGH OF RED BANK
COUNTY OF MONMOUTH
RESOLUTION NO. 19-254**

**A RESOLUTION RATIFYING AND CONFIRMING THE APPOINTMENT OF
A FULL-TIME ADMINISTRATIVE ASSISTANT**

WHEREAS, the Borough of Red Bank desires to fill a vacancy in the position of Administrative Assistant; and

WHEREAS, the Borough of Red Bank has advertised the vacancy and received resumes that have been reviewed by the Director of Planning and Zoning and the Business Administrator; and

WHEREAS, the Director of Planning and Zoning has recommended that it would be in the best interests of the Borough to appoint Maria Graziano as Administrative Assistant; and

WHEREAS, pursuant to Chapter 90, Article VI, Section 90-28 of the Revised General Code of the Borough of Red Bank, the Business Administrator appoints Maria Graziano as full-time Administrative Assistant.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Red Bank that they do hereby ratify and confirm the Business Administrator's appointment of Maria Graziano as full-time Administrative Assistant effective November 1, 2019 at a rate of pay of \$24.59 per hour (Level 6), pending satisfactory completion of a criminal background investigation and subject to satisfactory completion of a probationary period of 90 days.

	Motion	Yes	No	Abstain	Absent
Councilman Yassin		X			
Councilwoman Triggiano		X			
Councilman Ballard	Second	X			
Councilman Yngstrom		X			
Councilman Zipprich	Motion	X			
Councilwoman Horgan		X			

Dated: October 23, 2019

I hereby certify the above to be a true copy of a resolution adopted by the Council of the Borough of Red Bank, in the County of Monmouth, at a meeting held on October 23, 2019.

Pamela Borghi

Pamela Borghi, Municipal Clerk