

**BOROUGH OF RED BANK  
COUNTY OF MONMOUTH  
RESOLUTION NO. 19-254**

**A RESOLUTION RATIFYING AND CONFIRMING THE APPOINTMENT OF  
A FULL-TIME ADMINISTRATIVE ASSISTANT**

**WHEREAS**, the Borough of Red Bank desires to fill a vacancy in the position of Administrative Assistant; and

**WHEREAS**, the Borough of Red Bank has advertised the vacancy and received resumes that have been reviewed by the Director of Planning and Zoning and the Business Administrator; and

**WHEREAS**, the Director of Planning and Zoning has recommended that it would be in the best interests of the Borough to appoint Maria Graziano as Administrative Assistant; and

**WHEREAS**, pursuant to Chapter 90, Article VI, Section 90-28 of the Revised General Code of the Borough of Red Bank, the Business Administrator appoints Maria Graziano as full-time Administrative Assistant.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Red Bank that they do hereby ratify and confirm the Business Administrator’s appointment of Maria Graziano as full-time Administrative Assistant effective November 1, 2019 at a rate of pay of \$24.59 per hour (Level 6), pending satisfactory completion of a criminal background investigation and subject to satisfactory completion of a probationary period of 90 days.

	Motion	Yes	No	Abstain	Absent
Councilman Yassin		X			
Councilwoman Triggiano		X			
Councilman Ballard	Second	X			
Councilman Yngstrom		X			
Councilman Zipprich	Motion	X			
Councilwoman Horgan		X			

Dated: October 23, 2019

I hereby certify the above to be a true copy of a resolution adopted by the Council of the Borough of Red Bank, in the County of Monmouth, at a meeting held on October 23, 2019.

Pamela Borghi

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Pamela Borghi, Municipal Clerk